

**Republic R-III
School District
636 N. Main Street
Republic, MO 65738
(417) 732-3605**

Student/Parent Handbook

2023-2024

Adopted by the Board of Education: July 1, 2023



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Mission

The mission of the Republic R-III School District is: Preparing each student for future excellence through a safe educational environment.

School Board Members

Travis Edwards, Board President
Denny Lawson, Board Vice-President
Todd Wojciechowski, Board Treasurer

Anne Buchanan, Board Member
Robin Davidson, Board Member
Terry McConnell, Board Member
John Parker, Board Member

The role of the District's Board is to govern the community's public schools by making the major decisions for the District as a whole. The Board collectively makes these decisions and individual Board members do not have the power to speak or act for the Board. The Board as a whole, by working with the Superintendent to make decisions that will best serve the District's students, will govern the community's schools. Accordingly, complaints or concerns made to Board members will be referred to the appropriate District point of contact for resolution.

School Building Information and Contact Information

Early Childhood Center

318 East Hines St.
Republic, MO 65738
Phone: (417) 735-3736
Fax: (417) 735-3738

McCulloch Elementary

(417) 732-3620
234 East Anderson
Republic, MO 65738
Phone: (417) 732-3620
Fax: (417) 732-3629

Schofield Elementary

235 East Anderson
Republic, MO 65738
Phone: (417) 732-3610
Fax: (417) 732-3619

Republic Middle School

#1 Tiger Drive
Republic, MO 65738
Phone: (417) 732-3640
Fax: (417) 732-3649

Lyon Elementary

210 East Highway 174
Republic, MO 65738
Phone: (417) 732-3630
Fax: (417) 732-3639

Price Elementary

(417) 732-3690
518 North Hampton Avenue
Republic, MO 65738
Phone: (417) 732-3690
Fax: (417) 732-3699

Sweeny Elementary

720 North Main
Republic, MO 65738
Phone: (417) 732-3670
Fax: (417) 732-3679

Republic High School

4370 Repmo Drive
Republic, MO 65738
Phone: (417) 732-3650
Fax: (417) 732-3659

Superintendent and Central Office Information

Dr. Matt Pearce, Superintendent of Schools

Matt.Pearce@republicschools.org

Dr. Tyler Overstreet, Assistant Superintendent of Schools

Tyler.Overstreet@republicschools.org

Compliance Officer

Mr. Jason Perkins, Executive Director of Operations

Jason.Perkins@republicschools.org

Alternative Compliance Officer

Academic Calendar I-100-S

The District's Academic Calendar approved by the Board of Education is [available here](#).

Tyler Overstreet, Ed.D
Assistant Superintendent

Christy Coursey
Director of Elementary Learning

Allison Dishman, Ed.D
Director of Secondary Learning
Faith



**REPUBLIC
SCHOOL DISTRICT**

Matt Pearce, Ed.D Superintendent of Schools

Jason Perkins
Executive Director of Operations

Josey McPhail
Director of Engagement and
Community Relations

Nikki
Communications Specialist

May 2023

Dear Students and Parents,

Welcome to the 2023-2024 school year! We are looking forward to welcoming students back to school this year and getting back into the routines of school and activities. By working together, we can ensure your child has a high quality educational experience in a safe environment that enables him/her to acquire the knowledge, skills, and attitudes necessary to become a responsible, successful student leader!

It is our desire to help make your child's school experience as successful as possible. This handbook is a tool that can be used to assist both students and parents. It provides information about school policies and procedures along with other helpful information. We ask that parents and students review this document and become familiar with attendance requirements, dress code, discipline procedures, bus policy, etc.

Please remember, open communication is a vital part of your child's school experience. District teachers, staff, and administrators are available to discuss student academic progress or any concern that may be noted. When students know their parents/guardians are interested in and concerned about their education, their interest also increases.

We look forward to working with you during this upcoming school year. The school administration and staff are here to help, and we will do our best to accommodate your needs. Thank you for choosing the Republic School District!

Working Together,

Matt Pearce, Superintendent
Christy Coursey, Elementary Director
Alyssa Phillips, Early Childhood
l Camie Lyons, McCulloch Principal
Allan Brown, Price Principal
Chris Lockmiller, Sweeny Principal
John Thompson, High School Principal

Tyler Overstreet, Assistant Superintendent
Allison Dishman, Secondary Director
Erin Wayt, Lyon Principal
Markie Bravestone, Schofield Principal
Tracy Williams, Middle School Principal

Attendance and Absence Procedures S-115-S

Expectations for Attendance

Attendance is essential for learning. By law, all children must attend school from the age of 7 until the age of 17. Parents/guardians are accountable for the attendance of their child. The District will inform parents/guardians of their student's absence and support families when attendance becomes a concern. It is the responsibility of the student to make up work due to an absence, at the discretion of the teacher. Students who wish to participate in school-sponsored activities must attend school the entire day on which the activity occurs, unless the principal has pre-approved the absence based upon special circumstances. The administration makes the final determination regarding whether an absence is verified or unverified.

Verified Absences

Parents or students must provide proper notification and documentation to the school showing the absence was unavoidable for an absence to be verified. It is the responsibility of the student to make up work with teacher support when a student's absence is verified. The timelines for turning in make-up work will be determined with the teacher.

Parents must report a student's absence on the day of the absence. The school will contact parents who do not report a student's absence by the designated time. When a student is released early from school to a parent or guardian, it constitutes an absence. In general, prior notification is required when a student is dismissed early and the student must be checked out through the office. The administration may request documentation to determine whether an absence is verified. Verified absences are allowed for:

- Illness of the student
- Medical appointments that cannot be scheduled outside the school day
- Serious illness or death of a family member
- Religious observances
- School-sponsored activities (e.g., field trips, athletics, competitions, etc.)
- Court appearances or other legal situations beyond the control of the family
- Emergency situations as approved by the principal
- Visits from a parent or guardian on active military duty who is on leave from or will be immediately deployed, or immediately returned with notification and approval of the principal
- Suspensions
- An absence which has been requested and approved in advance by the principal due to exceptional circumstances. In these situations, make-up work should be requested in advance of the absence and any tests, projects, or in-class assignments will be made up at the direction of the teacher.

Unverified Absences

Absence for reasons other than the categories of verified reasons, or that does not have the proper documentation for a verified absence as determined by the principal, will be considered unverified. Students who have an unverified absence are encouraged to make-up the work to aid learning. The timelines for turning in make-up work and any impact on grading will be according to the guidelines of the building and at the direction of the teacher. Excessive, unverified absences will result in written notice from the principal to the parents/guardians. The principal may request a parent/guardian conference to discuss attendance concerns and a collaborative plan may be developed to remove

barriers to attendance. When attendance remains problematic, the school may contact the appropriate agencies and/or authorities for assistance.

Late Arrival/Tardiness

A late arrival or tardy occurs when a student arrives after the expected class period has begun, as determined by the District. The District will count tardiness as an absence.

Truancy

Truancy is when the student is absent from school without permission of the parents/guardians or school official. Truancy includes, but is not limited to, skipped classes, falsely informing the school about the reason(s) for the absence, or absences that have not been pre-arranged and pre-approved as verified. The District may assign disciplinary measures for truancy. Students who are truant are encouraged to make-up the work to aid learning. The timelines for turning in make-up work and any impact on grading will be according to the guidelines of the building and at the direction of the teacher. Families are entitled to appeal assigned consequences to the Superintendent or designee.

More detailed attendance procedures are found later in this Handbook and can be accessed through the following links:

[Elementary Students](#)
[Middle School Students](#)
[High School Students](#)

Dress Code S-180-S

The purpose of a dress code is to contribute to a safe, healthy environment that protects students and maintains a focus on learning. The dress code included in this handbook provides guidance to students and parents as to what constitutes appropriate attire for school and school activities. District administrators have the discretion to determine whether a garment or manner of dress not specifically described below is appropriate attire for school and school activities and/or causes a disruption to the educational environment. Administrators have the authority to take action to address dress code matters as they arise. The following District guidelines should be observed:

Dress Code Expectations and Prohibitions

Shirts and shoes must be worn. Clothing should be properly fitted (not overly restrictive or loose). Coverage of the body is expected. Therefore, the following garments are not permitted:

1. House shoes or slippers;
2. See-through garments;
3. Tops that are backless, strapless, low-cut, bare-midriff, have overly-large arm openings; or spaghetti straps;
4. Clothing that does not cover undergarments when a student is sitting or standing;
5. Undergarments worn as outer wear;
6. Clothing that does not reach to *mid-thigh*;
7. Holes in pants that are above *mid-thigh* unless patched;
8. Clothing with profane, obscene, or otherwise inappropriate language;
9. Clothing with words, symbols or images that promote illegal, sexual, or violent behavior;
10. Clothing with advertisements or promotion of alcohol, tobacco, or drugs;

11. Language or symbols that promote gangs;
12. Hats and hoods (hooded sweatshirts worn up);
13. Bandanas;
14. Sunglasses;
15. Face paint;
16. Overly-dramatic make-up;
17. Other wear that restricts the line of sight of a student's face and/or facial recognition may not be worn (although exceptions will be made by the principal for head coverings that have religious significance, are worn for medical reasons, or are for a specific, school-sponsored event);
18. Blankets carried or worn as coats or wraps while in the building;
19. Heavy or loose chains, or straps that create a safety risk;
20. Underwear, including pajamas or sleepwear, worn as outerwear (except pajamas and sleepwear may be permitted on designated days).

For High School Students, hats and other head coverings which do not create a distraction to the learning environment are allowed to be worn. School administration reserves the authority to ask a student to remove their hat or head covering.

Additional Dress Code Information

Courses and/or class activities that require observance of specific safety requirements may require adjustments of a student's clothing, accessories, or hair style for the duration of the class (e.g., hair pulled back and/or hair nets for culinary classes or other safety wear, etc.). Other dress code requirements may be articulated for students participating in certain extracurricular activities.

Violations of the District dress code will be addressed with disciplinary action as outlined in the discipline scope and sequence.

Food Service Program F-285-S

The School Food Service Department uses a computerized cash register system whereby students can make food purchases using a PIN or their school ID. The cafeteria offers several meal combinations as well as a variety of a la carte items at minimal cost for breakfast and lunch. Additional information regarding meal prices, menus, and applications for free or reduced meal rates are available online at <https://www.republicschools.org/foodservice>, at the District food service office, or any school campus office.

More detailed food service information is found later in this Handbook and can be accessed through the following links:

[Elementary Students](#)
[Middle School Students](#)
[High School Students](#)

Allergy Prevention and Response S-145-S

The District is required to ensure students with allergies are safe at school through planned prevention and response to a student's allergic reaction. For purposes of District policy and related procedures, an allergic reaction occurs when the immune system overreacts to a typically harmless

substance and may be mild to life-threatening. Allergy prevention and response protocols apply to all school locations, including nonacademic, school-sponsored activities and transportation provided by the District. The Board authorizes the Superintendent or designee to develop and implement procedures to protect the health and well-being of students with significant allergies.

Building-Wide and Classroom Approaches

Classroom parties will be organized by the PTO for elementary buildings. Parents are encouraged to get involved in organizing and attending the parties for their children. Only store purchased food items are permitted. Due to the growing number of food allergies, it is best to work with your child's teacher in advance to ensure you are providing a snack that meets all student needs.

Parents/guardians should provide, at the time of enrollment, information on any allergies the student may have. The school nurse may request written permission from the parents/guardians to communicate with a student's health care provider as needed. Staff members are trained annually on risk reduction strategies, symptom recognition, and response procedures. The school nurse has an emergency kit available and accessible in all school buildings, along with prefilled auto syringes of epinephrine and asthma-related medications available throughout the building.

The District will provide age-appropriate education for students, consistent with state learning standards, including potential causes of allergic reactions, information on avoiding allergens, symptoms of allergic reactions, and simple steps a student can take to keep classmates safe.

All processed foods, including food sold in vending machines, are labeled with a complete list of ingredients on each individual package. Ingredient lists will be created for all food provided through the District's nutrition program, including before- and after-school programs, which are available upon request. This also applies to items sold as part of concessions, fundraisers, and classroom activities.

Individual Approaches

The District will evaluate and determine whether a student's allergies rises to the level of a disability that require accommodations through the provisions of an Individualized Education Program (IEP) or Section 504 Plan (504). For those students who have allergies that do not rise to the level of disability, a designated team may develop an Individual Health Plan (IHP) and/or Emergency Action Plan (EAP). Staff who have a need to know about a student's allergies and plan will be informed and trained, and all staff members will follow any IEP, 504 Plan, IHP, and/or EAP.

A student's health information and individualized plan will be kept confidential and not shared with those who do not have a need to know unless authorized by the parent/guardian or as allowed by the Family Educational Rights and Privacy Act (FERPA). The District will communicate and collaborate at least annually with parents/guardians regarding the student's allergies, medications, restrictions/precautions, emergency contacts and any other relevant information to keep the student safe.

Health Services S-215-S

Health services are provided under the direction of a school nurse. The school nurse for your student's building may provide services in other buildings as well. Although the nurse may be not physically present at all times in a specific building, the nurse is always on call and there are trained

employees in the building to provide first aid, dispense medication, and support the needs presented in the health office.

Health Office: The health office is staffed by a Registered Nurse full time and is available for you if you become ill or injured while at school. If you have any questions, please contact Mrs. Natalie Botkin, BSN, RN, NCSN Director of Health Services.

Hall Pass to the Nurse: Except in the case of an emergency, all students must receive a pass from their teacher before going to the health office. The only exception to this procedure is when the student is to receive prescribed medication during travel time between classes or at lunch.

Health Inventory Form: A new health inventory form is sent home at the beginning of each school year, please return to the health office ASAP. Updating this information each year is extremely important to aid in the care of each student.

Procedures for going home due to illness or injury: Students must see the school nurse before contacting parent. This will give the Registered Nurse an opportunity to assess the student's symptoms and contact the parent/guardian if the student requires further medical assistance. If the student has a communicable disease and/or a fever at 100.0 or greater, the student will be required to go home. The school nurse will advise of the school exclusion/return based on the DHSS Communicable Disease Guidelines and no fever for 24 hours without fever reducing medication (such as Tylenol or Ibuprofen). If the student needs to leave school, it is the responsibility of the parent/guardian to provide transportation or authorize the student driver to leave school.

Screenings: General health screenings consist of vision, hearing, height, weight and BMI. These non-invasive routine screenings may be completed in conjunction with physical education, health or special classes. If you do not wish for your child to participate in these routine screenings, please notify your school nurse in writing.

Administration of Medication S-135-S

All medication is kept in the health office and no medication will be dispensed without written parental permission, including over-the-counter medication. Many medications can be given at home before or after school. When this is not possible, medication should be brought directly to the health office and must be accompanied by the following information:

Non-Prescription Medication – A written note from the parent/guardian with the student's name, reason for the medication, the time the medication is to be given, the dosage prescribed, and the number of days the medication is to be administered at school. These medications include, but are not limited to, allergy medication, decongestants, cough syrup, ibuprofen (Advil), acetaminophen (Tylenol), cough drops, or other.

Prescription Medication – Prescription medication must be sent to school in the original prescription container. The prescription label will serve as the written permission from the physician. If the doctor has given samples of medication, then a written note from the physician is necessary and should include the name of the student, the medication, and the dosage prescribed. The nurse may need to clarify prescription orders with the provider.

When a student has a health condition which needs accommodation or may necessitate emergency care, it is important that the school nurse be informed. Examples of a health condition that would need to be shared with the school nurse include severe allergies, asthma, diabetes, hearing loss,

seizure disorder, etc. Students are NOT allowed to carry medication on their person or in any personal belongings unless the medication is a life-saving medication such as an inhaler or EpiPen, or as required by law. Please see the school nurse if you have an emergency medication so that you may receive the proper paperwork and permission to carry. This would include situations when a physician recommends a student assume responsibility for self-medication. The nurse may request a release of information from the student's health care provider and the information may be shared with necessary District staff members on a need to know basis. Please contact the school nurse for additional information.

Parents/Guardians may possess CBD oil on property for the purpose of administering it to their students who are less than 18 years old for the treatment of epilepsy, if the diagnosis is verified by a licensed doctor (M.D or D.O.).

Students 18 and older with a verified diagnosis and prescription may possess CBD oil on property for the limited purpose of bringing it to the health office where it will be stored with other medications and administered to the student by the nursing staff for the treatment of epilepsy.

Students with a CBD medication prescription are permitted to possess and administer the FDA-approved prescription medication in accordance with this policy.

When applicable, District staff will administer FDA-approved CBD prescription medication in the same manner as other prescription medication.

Communicable Diseases F-245-S

Parents/guardians must notify the District if their student has a communicable disease.

Parents/guardians will be required to provide written approval from the student's treating physician in order for their student to attend school. The District reserves the right to prevent student attendance until clarification or implementation of precautionary measures are in place.

Parents/guardians are required to notify the District if they are enrolling or have a student attending school who is HIV positive.

Medical information of students is highly confidential, and the District will take necessary steps to protect the medical information of students and ensure that such information is released only to those with a need-to-know and/or individuals and entities who are required by law to be notified of certain health and medical information.

Students with a communicable disease who exhibit behaviors that increase the chances of their condition being spread to other individuals, may be subject to discipline in accordance with the discipline code, and state and federal law.

Immunizations and Vaccinations

It is unlawful for any student to attend school unless the student has been immunized according to Missouri School Immunization Law or unless a signed statement of medical or religious exemption is on file at the school, which is described in all enrollment information. Parents/guardians should bring immunization records at the time of enrollment and obtain additional immunizations as required by state law.

Student Insurance S-140-S

The District recommends student accident insurance for the protection of a student and parents/guardians. It is the responsibility of the parents/guardians to arrange insurance coverage as the District does not assume financial responsibility for student injuries.

Students participating in interscholastic athletics are required to have insurance coverage. This may be in the form of either family coverage or the coverage offered through the District. Missouri State High School Activities Association (MSHSAA), requires that a student be covered through insurance before being allowed to practice or compete for a school team. The student will not be allowed to participate in interscholastic practices or competitions until proof of insurance is provided.

The District also provides information about MO HealthNet for Kids (MHK), Missouri's Medicaid program, to qualifying families who enroll students in the District. Parents who complete an application for free and reduced-priced meals (FRL), and who indicate on the application form a child does not have insurance, will be notified by the District that the MHK program is available. Forms for MHK may be accessed at: <https://dssmanuals.mo.gov/wp-content/uploads/2020/09/IM-1SSL-Fillable-Secured-6-24-21.pdf>.

Student Records S-125-S

Access to and Release of Student Information

All parents/guardians may inspect and review their student's education records, seek amendments, consent to disclosures except to the extent the law authorizes disclosure without consent, and file complaints regarding the records as allowed by law. Requests to inspect or review education records may be directed to the District's Custodian of Records. Requests to amend education records may be directed to the District's Custodian of Records to obtain the proper form. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

The parents'/guardians' rights relating to the education records transfer to the student once the student becomes an eligible student; however, parents/guardians maintain some rights to inspect student records even after a student turns 18. The District allows access to records to either parent, regardless of divorce, custody or visitation rights, unless the District is provided with legal documents that the parent's rights to inspect records have been modified.

Directory Information

Directory information is information about a student that generally is not considered harmful or an invasion of privacy if disclosed without the consent of a parent or eligible student. The District will designate the types of information included in directory information and may release this information without obtaining consent from a parent or eligible student unless a parent or eligible student notifies the District in writing. Parents and eligible students will be notified annually of the information the District has designated as directory information and the process for notifying the District if they do not want the information released. Even if parents or eligible students notify the District in writing that they do not want directory information disclosed, the District may still disclose the information if required or allowed by law. For example, the District may require students to disclose their names, District email addresses in classes in which they are enrolled, or students may be required to wear or

display a student identification card that exhibits information designated as directory information. If you do not want the District to disclose any or all of the types of information designated below as directory information from your child's education records without your prior written consent (with exception of disclosures required by law), you must notify the District in writing by September 1st of each school year.

The District designates the following items as directory information:

General Directory Information: The following personally identifiable information about a student may be disclosed by the District without first obtaining written consent from a parent or eligible student: Student's name; date of birth; parents' names; grade level; enrollment status (e.g., full-time or part-time); student identification number; user identification or other unique personal identifier used by the student for the purposes of accessing or communicating in electronic systems as long as that information alone cannot be used to access protected educational records; participation in District-sponsored or District-recognized activities and sports; weight and height of members of athletic teams; athletic performance data; dates of attendance; degrees, honors and awards received; artwork or coursework displayed by the District; schools or school districts previously attended; and photographs, videotapes, digital images and recorded sound unless such records would be considered harmful or an invasion of privacy.

Limited Directory Information: In addition to general directory information, a student's address, telephone number and email address; and the parents' addresses, telephone numbers and email addresses may be disclosed to: school officials with a legitimate educational interest; parent groups or booster clubs that are recognized by the Board and are created solely to work with the District, its staff, students and parents and to raise funds for District activities; parents of other students enrolled in the same school as the student whose information is released; students enrolled in the same school as the student whose information is released; governmental entities including, but not limited to, law enforcement, the juvenile office and the Children's Division (CD) of the Department of Social Services.

School Officials with a Legitimate Educational Interest

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests.

A school official includes a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a Board Member. A school official also may include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks.

A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Release of Records to Other Agencies or Institutions

The District forwards education records to officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements under the law.

Military and Higher Education Access

The District will disclose the names, addresses and telephone numbers of secondary school students to military recruiters or institutions of higher education as required by law. However, if a parent or a secondary school student who is at least 18 submits a written request, the District will not release the information without first obtaining written consent from the parent of the student/eligible student.

Release

Parents or guardians may designate additional adult(s) to have access to their student's records by requesting a Family Educational Rights and Privacy Act (FERPA) release form from the District's Custodian of Records.

Notice

Parents/Guardians and/or eligible students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

Personnel Records E-190-S

The District is required to inform you that, according to the Every Student Succeeds Act of 2015 (Public Law 114-95), upon your request, the District is required to provide you in a timely manner, the following information:

- Whether your student's teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether your student's teacher is teaching under emergency or other provisional statute through which State qualification or licensing criteria have been waived.
- Whether your student's teacher is teaching in the field of discipline of the certification of the teacher.
- Whether your student is provided services by paraprofessionals and if so, their qualifications.

In addition to the information that parents may request, a building receiving Title I.A funds must provide to each individual parent:

- Information on the level of achievement and academic growth of your student, if applicable and available, on each of the State academic assessments required under Title I.A.
- Timely notice that your student has been assigned, or have taught for 4 or more consecutive weeks by, a teacher who has not met applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

This information may be requested by contacting the District's Custodian of Records.

Program for Students who are Homeless, Migrant, English Learners, At-Risk or in Foster Care I-140-S

The District is committed to the provision of a free and appropriate education for all students enrolled in the District. Therefore, the District complies with all provisions, regulations, and administrative rules applicable to state and/or federal requirements in order to serve students who are homeless, migrants, English learners, at-risk, or in foster care.

The District's liaison for students who are homeless, migrant, English learners, or in foster care is:

Title: Director of Federal Programs
Phone #: (417) 735-3715

Visitor Procedures C-155-S

For student purposes, all visitors MUST use the main entrance, report to the office, and sign in and out upon arrival and departure. If you need to pick up your child before the end of the school day, come to the office and your child will be called to the office.

Since classroom observations and visits can be disruptive, the District does not permit parents/guardians or other family members to visit classrooms during instructional time.

Republic School District uses a visitor management system that will help the District electronically record and check the sex offender registry for anyone who visits and accesses our school buildings. If you plan to visit our schools for class parties, as a guest speaker, volunteer to have lunch with a student, contractor, etc. you will need to bring with you a state issued picture ID as a way to check in with our front offices.

If a court appointed guardian ad litem or special advocate wants to interview a student at school, the individual must present the valid court order appointing him or her, arrange the visit in advance with the principal, and follow all other visitor procedures applicable to the building. At times, Children's Division or non-District law enforcement officials may want to interview a student at school. The principal will take appropriate measures to verify and record the identity of such individuals and make efforts to ensure the least disruption to the student's schedule.

If you are interested in volunteering with the school, attending class or grade level parties, or field trips you will also need to complete a background check that can be found at <https://www.republicschools.org/Page/1189>.

Parents/guardians are welcome to eat lunch with their elementary and middle school student(s).

More information on lunch visitor procedures is available later in this Handbook and can be accessed through the following links:

[Elementary Students](#)
[Middle School Students](#)

Visitors are not allowed in the High School cafeteria during the closed lunch hour, although parents and visitors are generally otherwise welcome per District rules. More information on general visitor procedures for the Middle School and High School is available later in this Handbook and can be easily access through the following link:

[Middle School Students](#)
[High School Students](#)

Transportation Services F-260-S

The safe transportation of our students is a top priority for the Republic R-III School District. To ensure that each route and trip provided to our students is safe and pleasant, it is imperative that a safe, clean and controlled environment is provided on the bus. In that regard, the following measures have been instituted to ensure student safety on the bus.

Please remember that riding a bus is a privilege and not a right.

All bus riders must adhere to the rider expectations to ensure safe transportation for all students. Unfortunately, if they do not, the privilege of riding the bus may be terminated for the safety of all concerned. By signing the Policy & Procedure Acknowledgement form students and parents/guardians are committing to the bus rider's policies, rules and expectations which can be found at <https://www.republicschools.org/Page/1207>.

Republic R-III School District buses will transport students to and from their home address only or an alternate address if the situation meets the conditions listed under the Hardship Waiver Guidelines. Please contact the Transportation Department for further information. For safety purposes food, drink, glass, large items, helium balloons, and floral arrangements are not allowed on the bus.

Student Discipline S-170-S

Student Code of Conduct

The District believes students deserve the right to participate and learn in a safe environment which allows teachers to focus on instruction that accelerates achievement. To ensure that school is a quality atmosphere for all students at all times, the code of conduct and discipline policies outline consequences for misconduct that occurs at school, during a school activity whether on- or off-campus, on District transportation, or misconduct that involves the use of District technology. All District personnel are responsible to supervise and hold students accountable for violations of discipline rules.

Failure to obey standards of conduct may result in, yet is not limited to, verbal warning, community service, confiscation of property, principal/student conference, parent contact, loss of credit, grade reduction, course failure, removal from extracurricular activities, revocation of privileges including transportation, parking and technology privileges, detention, in- or out-of-school suspension, expulsion, and report to law enforcement. For offenses involving academic integrity, the student may also be subject to a loss of credit for work, a grade reduction, and/or course failure. The Board authorizes the immediate removal of a student who poses a threat to self or others as determined by the principal, Superintendent, or the Board, or who is charged with a crime, in accordance with Section 167.171, RSMo.

All students who are suspended or expelled are prohibited from participating in or attending any District-sponsored activity, or being on or near District property or the location of any District activity for any reason, unless permission is granted by the Superintendent or designee. The District may prohibit students from participating in activities or restrict a student's access to District property as a disciplinary consequence even if a student is not suspended or expelled from school. Likewise, a

student may become ineligible for or be required to forfeit any honors and awards as a disciplinary consequence.

Any student who is suspended for any serious violation of the District's student discipline policy shall not be allowed while suspended to be within 1,000 feet of any school property or any activity of the District, regardless of where the activity takes place, unless:

- (1) Such student is under the direct supervision of the student's parent, legal guardian, or custodian and the Superintendent or the Superintendent's designee has authorized the student to be on school property;
- (2) Such student is under the direct supervision of another adult designated by the student's parent, legal guardian, or custodian, in advance, in writing, to the principal of the school which suspended the student and the Superintendent or the Superintendent's designee has authorized the student to be on school property;
- (3) Such student is enrolled in and attending an alternative school that is located within one thousand feet of a public school in the District where such student attended school; or
- (4) Such student resides within one thousand feet of any public school in the District where such student attended school in which case such student may be on the property of his or her residence without direct adult supervision.

If a student engages in an act of violence, a school administrator will report the information to teachers and other District employees who are responsible for the student's education or otherwise interact with the student on a professional basis while acting within the scope of their assigned duties. Additionally, school administrators will report to the appropriate law enforcement agencies any crimes as required by law.

Corporal punishment is strictly prohibited as a method of discipline. Reasonable force may be used, when necessary, for the protection of a student or others and property. The District limits the use of seclusion or restraint to situations or conditions in which there is imminent danger of physical harm to self or others. Students with disabilities will be disciplined in compliance with state and federal laws per the Individuals with Disabilities Act (IDEA), Section 504 of the Rehabilitation Plan, and any regulations and state and local compliance plans, which includes due process rights as afforded to all students. Additionally, a student's Individualized Education Program (IEP), including any portion that is related to past or potentially future violent behavior, will be provided to appropriate staff members with a need to know.

Information regarding a student's misconduct and discipline is confidential and only shared with those who have a need to know. Teachers and other authorized District personnel shall not be civilly liable when acting in conformity with District policies, including the discipline policy, or when reporting acts of school violence to a supervisor or other person as mandated by law.

The District discipline policy and procedures will be provided to every student at the beginning of each year, be published on the District website, and made available in the office of the Superintendent during normal business hours.

This code applies to all misbehavior committed by a student on District property, at any school-sponsored activity or event whether on- or off-campus, and District transportation. Additionally, the District may use its authority to address behavior that occurs off-campus if it interferes with the operation of the school or endangers the safety of students or staff.

Threats of Violence at School Sites

When students under the age of 17 make threats of injury that if inflicted could cause permanent disabling or result in the death of one or more persons or make a threat to bring a lethal weapon to school and/or use it, the Greene County Juvenile Office and the Republic R-III School District agree to the following protocol:

1. At the direction of the school principal, the assigned School Police Officer will investigate and report findings to the principal who will determine whether a threat has been made and, if appropriate, will work with the officer who notifies the Chief Juvenile Officer or Supervisor of Delinquency Unit at the Greene County Juvenile Office of the circumstances.
2. If the juvenile office determines that the threat is of a serious nature, the student will be transported to the Greene County Juvenile Office.
3. The principal will notify the appropriate assistant superintendent for protocol approval.
4. The school police officer or the law enforcement agency having jurisdiction will transport the juvenile to the Greene County Juvenile Office. The school police officer will ensure that the parents of the juvenile have been notified and requested to appear at the juvenile office.
5. The school police officer shall complete an interim report for the juvenile office to use in assessing the nature and circumstances of the threat. A detailed report will be completed and forwarded to the juvenile office using current procedures. Copies of both reports shall be forwarded to the principal and appropriate assistant superintendent.
6. The juvenile officer assigned to the referral will conduct a juvenile interview and investigate the concern.

Standards of Conduct and Consequences

No document can identify every possible offense that could potentially result in disciplinary action. This code identifies most offenses constituting a failure to obey the standards of conduct set by the Board. However, when circumstances warrant, the principal, Superintendent, and/or Board may impose consequences for misconduct not specifically outlined in this document. A detailed listing of the scope and sequence of offenses and disciplinary actions is included later in this Handbook. The District reserves the right to take disciplinary actions other than those listed when the District determines the circumstances warrant a different response. The District's Early Childhood Education Program and the STRIPES 360 Program also have disciplinary guidelines in place. **All detailed materials can be accessed through the following links:**

[District Discipline Scope and Sequence](#)
[STRIPES 360 Discipline Scope and Sequence](#)
[Early Childhood Center Discipline Scope and Sequence](#)

Definitions

Acts of violence or violent behavior - The exertion of physical force with the intent to do serious physical injury while on school property, including District-transportation and school activities.

Buddy Room (Primarily Elementary School) – A classroom with a staff member present where a student may be sent to calm him/herself or to reflect on the prior decision that caused the student to get in trouble. The Buddy Room provides the student an opportunity to examine his/her actions, reflect on how the bad choice impacted self or others, and self-reflect on good choices in the future.

Corporal Punishment – The intentional infliction of physical punishment, usually in the form of spanking, as a method of student discipline.

Detention – A form of student discipline that requires students to attend a before and/or after school setting which monitors and restricts student activity.

Expulsion – A form of student discipline which removes and excludes a student from school for an indefinite period of time. Students who are expelled are entitled to due process rights.

In-school suspension – A form of student discipline which consists of removing the student from normal classes during the day and assigning the student to an in-school suspension program or class for a specified period of time.

Need to know – A requirement to report acts of school violence to school personnel who are directly responsible for a student's education and who otherwise interact with the student on a professional basis while acting within the scope of their assigned duties.

Out-of-school suspension – A form of student discipline which removes and excludes a student from school for a defined period of time. Students who are suspended are entitled to due process rights.

Physical Restraint – The use of person-to-person physical contact that immobilizes or reduces the ability of a student to move the student's torso, arms, legs, or head freely. It does not include briefly comforting or calming a student, holding a student's hand to transport the student for safety purposes, physical escort, intervening in a fight, or using an assistive or protective device prescribed by an appropriately trained professional or professional team.

Restitution – The requirement of a student to return or pay for stolen goods or damaged property.

Seclusion – This is the involuntary confinement of a student alone in a room or area that the student is physically prevented from leaving and that complies with the building code in effect in the school District. Seclusion does not include a timeout, in-school suspension, detention, or other appropriate disciplinary measures. Seclusion is limited to situations or conditions in which there is imminent danger of physical harm to self or others.

Serious violation of the District's Student Discipline Policy – Any act of violence or violent behavior, any drug-related activity, any offense listed in [Section 160.261.2, RSMo](#), or any other violation of the District's Student Discipline Policy resulting in the suspension of a student for more than 10 school days.

Bullying, Hazing, and Cyberbullying S-185-S

The District strictly prohibits bullying, including hazing, and cyberbullying on school grounds, at any school function, or on District transportation.

Definitions

Bullying – Intimidation, unwanted aggressive behavior or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; substantially interferes with the educational performance, opportunities, or benefits of any student without exception; or substantially disrupts the orderly operation of the

school. Bullying may consist of physical actions, including gestures, or oral, cyberbullying, electronic, or written communication, and any threat of retaliation for reporting such acts.

Cyberbullying – Bullying as defined above through the transmission of a communication including, but not limited to a telephone, wireless telephone, or other wireless communication device, computer, or pager. The District has jurisdiction to prohibit cyberbullying that originates on a school campus, or at a District activity if the communication was made using District technological resources, if there is sufficient nexus to the educational environment, or if the electronic communication was made on the school’s campus or at a District activity using the student’s own person technological resource.

Anti-bullying Coordinator – The Superintendent will ensure an individual at each school is designated to serve as the anti-bullying coordinator. All anti-bullying coordinators will be teacher-level or above and a list of coordinators will be kept on file at the District administration office and updated annually. Additionally, a District anti-bullying coordinator will be designated. Each building’s anti-bullying coordinator is:

- Early Childhood Center: Alyssa Phillips; alyssa.phillips@republicschools.org
- Lyon Elementary: Leanne Gove; leanne.gove@republicschools.org
- McCulloch Elementary: Trey Allen; trey.allen@republicschools.org
- Price Elementary: Jennifer Smith; jennifer.smith@republicschools.org
- Schofield Elementary: Katie Bollinger; katie.bollinger@republicschools.org
- Sweeny Elementary: Claire Whitlock; claire.whitlock@republicschools.org
- Republic Middle School: Miranda Hagin-Schaefer; miranda.hagin-schaefer@republicschools.org
- Republic High School: Callie Newton-Woods; callie.newtonwoods@republicschools.org

School Day – A day on the District calendar when students are required to attend school.

Reporting Bullying or Cyberbullying

District employees are required to report any instance of bullying of which the employee has firsthand knowledge. Any employee, substitute, or volunteer who witnesses an incident of bullying must report the incident to the building anti-bullying coordinator within two (2) school days of witnessing the incident. If the anti-bullying coordinator is unavailable or is the subject of the report, the employee should contact the District’s Compliance Officer. In addition, all District employees, substitutes, or volunteers must direct all persons seeking to report an incident of bullying to the building anti-bullying coordinator.

Any individual making a verbal report of bullying will be asked to submit a written complaint to the anti-bullying coordinator. If the person refuses or is unable to submit a written complaint, the anti-bullying coordinator will summarize the verbal complaint in writing.

When an anti-bullying coordinator is informed about a possible bullying or cyberbullying incident, verbal, written, or otherwise, the District will conduct a prompt, impartial, and thorough investigation to determine whether misconduct, including unlawful conduct, occurred. The District will implement interim measures as necessary. When it is determined that bullying or cyberbullying occurred, the District will take appropriate action for violations of District expectations and rules.

Investigation

Within two (2) school days of receipt of a report of bullying or cyberbullying, the anti-bullying coordinator or designee will initiate an investigation of the incident. The school principal may appoint other school staff to assist with the investigation. The investigation will be completed within ten (10) school days from the date of the written report unless good cause exists to extend the investigation. A copy of the written report of the investigation and results will be sent to the District anti-bullying coordinator and included in the files of the victim and the alleged or actual perpetrator of bullying or cyberbullying. All reports are confidential in accordance with law and District rules.

Retaliation

The District prohibits reprisal or retaliation against any person who reports an act of bullying or cyberbullying, testifies, or participates in any manner with an investigation proceeding, or hearing. The District will take appropriate remedial action for any student, teacher, administrator, or other school personnel who retaliates.

Consequences of Bullying, Cyberbullying, or Retaliation

When the District receives a report of bullying, cyberbullying, or retaliation, interim measures to protect the victim(s) will be taken. If an investigation determines that bullying, cyberbullying, or retaliation occurred, the District will act to end the bullying, cyberbullying or retaliation.

Students who are determined to have participated in bullying, cyberbullying, or retaliation will be disciplined in accordance with the District discipline policy. Consequences may include, but are not limited to, loss of privileges, detention, in- or out-of-school suspension, expulsion, and referral to law enforcement. Any determination of consequences will consider factors such as the age of the student(s), developmental level of the student(s), degree of harm, severity of behavior, disciplinary history, and other educationally relevant factors.

District employees and substitutes who violate this policy will be disciplined, up to and including termination. Volunteers, visitors, patrons, or others who violate this policy may be prohibited from District property or activities, or other remedial action.

Public Notice

The District will:

1. Provide information and appropriate training to District staff who have significant contact with students regarding the policy.
2. Provide education and information to students regarding bullying, including information regarding the District policy prohibiting bullying, the harmful effects of bullying, and applicable initiatives to address bullying, including student peer-to-peer initiatives to provide accountability and policy enforcement for those found to have engaged in bullying, cyberbullying, and/or retaliation against any person who reports an act of bullying.
3. Instruct school counselors, school and licensed social workers, mental health professionals, and school psychologists to educate students who are victims of bullying on techniques for overcoming bullying's negative effects. Techniques will include, but are not limited to, cultivating the student's self-worth and self-esteem; teaching the student to defend himself/herself assertively and effectively; helping the student

- develop social skills; and/or encouraging the student to develop an internal locus of control.
4. Implement programs and other initiatives to address and respond to bullying in a manner that does not stigmatize the victim and makes resources or referrals available to victims of bullying.

Complaints alleging unlawful discrimination, harassment, or retaliation in violation of District policy will be referred for investigation to the District Compliance Officer.

Complaints or Concerns C-120-S

Effective communication helps avoid and resolve many complaints, concerns, misunderstandings and disagreements. Individuals who have a complaint or concern should discuss their concerns with the school personnel involved in the issue at hand in an effort to resolve problems. This step will usually involve communicating directly with the person or persons with whom the complainant has a concern. This step may be skipped when the complainant in good faith believes that speaking directly to the person would subject the complainant to discrimination, harassment or retaliation.

This step may also be skipped if the complainant in good faith believes that any law or a District policy or written rule has been violated. The District has adopted specific procedures for investigation and resolution for complaints or concerns as required by specific and varying laws that are applicable to the District. The District's Compliance Officer should be contacted with any complaints or concerns that any law or District written rule has been violated, including but not limited to, laws relating to: civil rights, including discrimination, harassment, and retaliation; special education matters including the IEP and 504 processes and services; federal programs and related services; bullying; and The Family Educational Rights and Privacy Act, including student records and confidentiality.

When communicating directly with the school personnel involved in the issue does not resolve matters satisfactorily, or if it is appropriate to skip the first step as described above, a complainant should consult with the District's Compliance Officer who will direct the complainant to the appropriate process for resolution of the complaint. The District designates the following individual to act as the District's Compliance Officer:

Title: Assistant Superintendent of Academic Services
Phone #: (417) 732-3605

In the event the District's Compliance Officer is unavailable or is the subject of a report that would otherwise be made to the Compliance Officer, reports should instead be directed to the alternative Compliance Officer:

Title: Executive Director of Operations
Phone #: (417) 732-3605

All complaints of violation of any law or a District policy or written rule will be promptly investigated by the District, and appropriate action will be taken. Complainants are strongly encouraged to provide their concerns in writing.

Every Student Succeeds Act of 2015 (ESSA) Complaint Procedures

This guide explains how to file a complaint about any of the programs (Title I, A,B, C, D, II, III, IV.A, V) that are administered by the Missouri Department of Elementary and Secondary Education (the Department) under the Every Student Succeeds Act of 2015 (ESSA).

**Missouri Department of Elementary and Secondary Education
Complaint Procedures for ESSA Programs
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5. What happens if a complaint is not resolved at the local level (LEA)?

Complaints filed with the Department

6. How can a complaint be filed with the Department?
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Appeals

9. How will appeals to the Department be investigated?
10. What happens if the complaint is not resolved at the state level (the Department)?

1. What is a complaint?

For these purposes, a complaint is a written allegation that a local education agency (LEA) or the Missouri Department of Elementary and Secondary Education (the Department) has violated a federal statute or regulation that applies to a program under ESSA.

2. Who may file a complaint?

Any individual or organization may file a complaint.

3. How can a complaint be filed?

Complaints can be filed with the LEA or with the Department.

4. How will a complaint filed with the LEA be investigated?

Complaints filed with the LEA are to be investigated and attempted to be resolved according to the locally developed and adopted procedures.

5. What happens if a complaint is not resolved at the local level (LEA)?

A complaint not resolved at the local level may be appealed to the Department.

6. How can a complaint be filed with the Department?

A complaint filed with the Department must be a written, signed statement that include:

- A statement that a requirement that applies to an ESSA program has been violated by the LEA or the Department, and
- The facts on which the statement is based on the specific requirements allegedly violated.

7. How will a complaint filed with the Department be investigated?

The investigation and complaint resolution proceedings will be completed within a time limit of forty-five calendar days. That time limit can be extended by the agreement of all parties.

The following activities will occur in the investigation:

- **Record.** A written record of the investigation will be kept.
- **Notification of LEA.** The LEA will be notified of the complaint within five days of the complaint being filed.
- **Resolution at LEA.** The LEA will then initiate its local compliant procedures in an effort to first resolve the complaint at the local level.
- **Report by LEA.** Within thirty-five days of the complaint being filed, the LEA will submit a written summary of the LEA investigation and complaint resolution. This report is considered public record and may be made available to parents, teachers, and other members of the general public.
- **Verification.** Within five days of receiving the written summary of a complaint resolution, the Department will verify the resolution of the complaint through an on-site visit, letter, or telephone call(s).
- **Appeal.** The complainant or the LEA may appeal the decision of the Department to the U.S. Department of Education.

8. How are complaints related to equitable services to nonpublic school children handled differently?

In addition to the procedures listed in number 7 above, complaints related to equitable services will also be filed with the U.S. Department of Education, and they will receive all information related to the investigation and resolution of the complaint. Also, appeals to the United States Department of Education must be filed no longer than thirty days following the Department's resolution of the complaint (or its failure to resolve the complaint).

9. How will appeals to the Department be investigated?

The Department will initiate within ten days, which will be concluded within thirty days from the day of the appeal. This investigation may be continued beyond the thirty day limit at the discretion of the Department. At the conclusion of the investigation, the Department will communicate the decision and reasons for the decision to the complainant and the LEA. Recommendations and details of the decision are to be implemented within fifteen days of the decision being delivered to the LEA.

10. What happens if a complaint is not resolved at the state level (the Department)?

The complainant or the LEA may appeal the decision of the Department to the United States Department of Education.

Equal Opportunity and Prohibition against Harassment, Discrimination, and Retaliation C-130-S

Public Notice: The District is committed to providing equal opportunity in all areas of admission, recruiting, hiring, employment, retention, promotion, contracted services, and access to programs, services, activities, and facilities. The District strictly prohibits any unlawful discrimination or harassment against any person because of race, color, religion, disability, age, sex, gender, national origin, or any other characteristic protected by law. The District also prohibits retaliatory action, harassment, or discrimination against individuals who make complaints of, report, or otherwise participate in the investigation of any such unlawful discrimination, harassment, or retaliation. The District is an equal opportunity employer.

Anyone who believes that they have been discriminated against, harassed, and/or retaliated against in violation of this policy should report the alleged discrimination, harassment and/or retaliation to the District's Compliance Officer. The District designates the following individual to act as the District's Compliance Officer:

Title: Assistant Superintendent of Academic Services
Phone #: (417) 732-3605

In the event the District's Compliance Officer is unavailable or is the subject of a report that would otherwise be made to the Compliance Officer, reports should instead be directed to the alternative Compliance Officer:

Title: Executive Director of Operations
Phone #: (417) 732-3605

All employees, students, and visitors who have witnessed any incident or behavior that could constitute discrimination, harassment, or retaliation under this policy must immediately report such incident or behavior to the District's Compliance Officer for investigation.

All complaints of violation of this policy will be promptly investigated by the District, and appropriate steps will be taken.

Title IX C-131-S

The District does not discriminate on the basis of sex in the education program or activity that it operates and is required by Title IX not to discriminate in such a manner. The requirement not to discriminate in the education program or activity extends to admissions and employment. Inquiries about the application of Title IX to the District may be referred to the Title IX Coordinator or Assistant Secretary for Civil Rights of the Department of Education, or both.

The District designates the following individual to serve as the District's Title IX Coordinator:

Name: Allison Dishman, Executive Director of Secondary Learning
Address: 518 N. Hampton Ave., Republic, MO 65738
Email Address: Allison.dishman@republicschools.org
Phone #: (417) 732-3605

Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address, listed for the Title IX Coordinator.

All employees, students, and visitors who have witnessed, heard about, or received a report about any incident or behavior that could constitute sexual harassment under this policy must immediately report such incident or behavior to the District's Title IX Coordinator for investigation. If the allegations are against the District's Title IX Coordinator, it must be immediately reported to the Superintendent, unless the Superintendent is also the Title IX Coordinator, then to the President of the Board of Education.

All complaints of violation of this policy will be promptly investigated by the District, and appropriate action will be taken.

Public Notice

The Superintendent or designee will publicize this policy and will disseminate information about this policy to employees, parents/guardians, students, newly-enrolled students, newly-hired employees, and all unions or professional organizations holding collective bargaining or professional agreements with the District.

Community Use of District Facilities - Equal Access C-160-S

Public Notice: When the District allows youth or community groups not affiliated with the District to use District facilities outside of school hours, the District will provide equal access and related services and benefits to groups or organizations listed in Title 36 of the U.S. Code that are intended to serve young people under the age of 21, including the affiliates of the Boy Scouts of America, Girl Scouts of the United States of America, Big Brothers Big Sisters of America, Boys and Girls Clubs of America.

Student Searches S-175-S

Desks, lockers, and other District property provided for student use are subject to periodic and random inspections without notice. Each student in grades 6-12 will have the opportunity to use a hallway locker to store his or her belongings.

Student property may be searched based upon reasonable suspicion of a violation of school rules or law and an examination of facts, credible information, or reasonable inferences based upon the facts and circumstances. Searches will be conducted in the presence of an adult witness.

Students are allowed the privilege of parking on school premises. The District has the authority to monitor vehicles and the parking lots of its campuses. The interior of a student's vehicle may be searched if the administration has reasonable suspicion that the search will reveal evidence that the student has or is violating school rules and/or the law.

The District may use drug dogs on campus. Such dogs will not come into direct contact with any students.

Law enforcement will be contacted if a search produces a controlled substance, drug paraphernalia, weapons, stolen goods, or evidence of a crime.

Student Alcohol/Drug Abuse S-195-S

The District takes measures to foster a safe and drug-free learning environment that supports student engagement and development. Therefore, educational programs are provided to help students cultivate healthy lifestyles and age-appropriate drug awareness. All use, sale, transfer, distribution, possession, or being under the influence of unauthorized prescription drugs, alcohol, narcotic substances, unauthorized inhalants, controlled substances, illegal drugs, or counterfeit substances on any District property, vehicles, or at District-sponsored events is strictly prohibited. Suspected or known violations of the District policy should be immediately reported to school authorities. Any incidents that violate this policy are subject to disciplinary action and notification to law enforcement. Any confiscated substances will be turned over to law enforcement.

In cases where it is necessary for a student to take prescription or over-the-counter medications during the school day, the medication must be documented by the nurse's office in accordance with written label directions and parental permission in compliance with District rules. (See the Handbook's section on Administration of Medication for more information.)

Any drug/alcohol offense may result in one or more of the following: Administrator/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension or expulsion, restitution if appropriate, loss of privileges including, but not limited to: confiscation of the contraband item, loss of parking privileges, loss of technology privileges, and referral to law enforcement. (See the Handbook's section on Student Discipline for more information.)

The possession or use of medical marijuana at school is prohibited. Students under the influence of medical marijuana may result in discipline. If you have questions or want to discuss the use of medical marijuana, please contact the Assistant Superintendent of Academic Services.

Student Alcohol and Drug Testing S-196-S

Board Policy S-196-P is the implementation of random drug testing for students in grades 7-12 whose parent/guardian has given permission through online enrollment. Students participating in extracurricular activities and parking on the school lot are required to be enrolled in the drug testing program. The following procedures associated with this program, the applicability of the program, and the requirements of the program have been developed and approved by the Board of Education. The purpose of this policy is not to levy discipline, but rather to help prevent substance abuse among students, to encourage treatment for students with substance abuse problems, and to ensure that students have the opportunity to attend school and participate in activities in a fair, safe and healthy environment.

Covered activities means any school-sponsored extracurricular activity, or co-curricular activity, and/or a performance in which a student represents the District, in the opinion of the District's administration. Extracurricular activities that will be tested are all Missouri State High School Activities Association (MSHSAA) regulated activities and events, including athletics, cheerleading, band, choir, all other co-curricular activities and events, and all District clubs and organizations. A positive drug test may affect eligibility for the A+ Program. This list is subject to change on a yearly basis. The list of extracurricular activities subject to drug testing will be published annually and made

available to students and parents before school starts, upon request. This also includes individuals who apply for parking permits to park in District parking lots, as a condition of receiving this parking privilege.

Each student wishing to participate in covered activities and/or to receive District parking privileges will be required to complete a drug-testing consent form and return it to the high school activities office within the first ten (10) school days of the school year. Students participating in covered activities during the fall semester must submit a drug-testing consent form along with their physical documentation, insurance documentation, and concussion protocol before the first scheduled practice, if the first practice will occur prior to the start of the school year. Any newly enrolling student will be required to submit a consent form within the first ten (10) school days of enrollment. Any student not completing the consent form and returning it within the prescribed time will be ineligible to participate in covered activities for the remainder of the school year. Students will also be required to submit a drug-testing consent form before a District parking pass will be issued. Students who do not participate in covered activities and who do not receive a parking pass may still participate in the drug-testing program on a voluntary basis by submitting a consent form.

Consent forms will remain in effect for the remainder of a student's enrollment within the District, unless such consent is withdrawn by the student's parent or legal guardian, in writing. Any student for whom consent is withdrawn will be ineligible to participate in covered activities, to receive a parking pass, or to park on District property for 365 calendar days from the date of withdrawal of consent. Any student for whom consent has been withdrawn may submit a new consent form during the next school year's enrollment period but may not participate in covered activities or privileges until the expiration of their 365-calendar-day waiting period.

Weapons in School S-200-S

The District strictly prohibits unauthorized possession or use of weapons on District property, at District-sponsored activities, either on- or off-campus, and District transportation. Weapons will be confiscated and reported to law enforcement authorities.

Examples of prohibited weapons may include, but are not limited to, blackjack, concealable firearm, explosive weapon, firearm, firearm silencer, gas gun, knife, machine gun, knuckles, projectile weapon, rifle, shotgun, spring gun, switchblade or any knife, mace spray, any item designed to mimic a weapon, items which look like or are designed to imitate any prohibited weapon, or any other items customarily used, or which can be used, to inflict injury upon another person or property.

By law, a student who brings a weapon prohibited by law on school property will be expelled or suspended from school for not less than one calendar year and referred to law enforcement. The expulsion or suspension may be modified on a case-by-case basis upon the recommendation of the Superintendent to the Board. Other provisions of the discipline code related to the offense may be applied in addition to the consequences required by law. Students with disabilities who violate this policy will be reviewed under the provisions of the Individuals with Disabilities Act (IDEA) and/or Section 504 of the Rehabilitation Act.

Instruction

A+ Program S-130-S

A+ Program Description

The District is a proud participant of the Missouri A+ Program. As a designated school, the District graduates are eligible for the A+ designation, which qualifies them to receive A+ monies from the

state to be used for tuition to any public community college or public vocational technical school in Missouri. Several four-year colleges and universities accept A+ credentials and funding as well. Some private, career/technical schools are also A+ eligible. In addition, more four- year institutions are offering incentives for students who meet the A+ criteria.

A+ Program Requirements

To participate in the A+ program, a student must meet all requirements. The student must be a U.S. citizen or permanent resident and have attended an A+ designated high school for two (2) consecutive years prior to graduation. The student must graduate with a non-weighted GPA of at least 2.5 on a 4.0 scale and have maintained at least a 95% attendance record in grades 9-12. In addition, the student must have performed 50 hours of unpaid mentoring and/or tutoring at a District school under District supervision coordinated through the A+ office. Up to 25% (12.5 hours) may include job shadowing prior to graduation. Good citizenship and the avoidance of unlawful use of alcohol and drugs is required. A score of proficient or advanced on the Algebra I end of course exam, or a higher level DESE approved end-of-course mathematics exam must be achieved. Finally, the student must apply for non payback scholarships by completing a FAFSA (free application for federal student aid) form.

More information about the A+ program may be accessed through on the District website <https://www.republicschools.org/domain/863>, the high school counselor, and/or the District A+ Coordinator Assistant Principal Dr. Callie Newton-Woods.

Assessment Program I-195-S

All students will participate in the required, statewide screening and assessment program or an alternative assessment as determined by a student's Individual Education Program (IEP). The District will comply with all assessment requirements for students with disabilities. The District has a written assessment plan, which is updated and posted annually on the District's website. The assessment plan is available at: <https://www.republicschools.org/Page/1178>. Test security procedures are located [here](#).

Teaching About Human Sexuality I-120-S

Beginning in grade 5, students will be provided instruction regarding human sexuality that is appropriate for students' age and gender. Students in 6th grade through 12th grade will be provided training regarding sexual abuse that is trauma-informed and developmentally appropriate. District Policy provides information about the requirements related to content. Parents/guardians have the right to remove their student from any part of human sexuality instruction or sexual abuse training. All curriculum materials used in the District's human sexuality instruction and sexual abuse training are available for review prior to its use in instruction.

Graduation Requirements I-190-S

Pre-Registration will be held in the spring at announced dates. It is extremely important to be careful to observe the subjects required for graduation from the senior high school. All students, grades 9-11 are required to enroll for at least seven classes each year. Special considerations may be made for students with disabilities in accordance with a student's Individualized Education Program (IEP) or 504 Plan.

Requirements for graduation:

English Communications
Social Studies

4 units
3 units

Math	3 units
Science	3 units
Fine Arts	1 unit
Health	1/2 unit
Practical Arts	1 unit
Personal Finance	1/2 unit
Physical Education	1 unit
Electives	9 units
Total required units	26 units

One (1) unit of required graduation credit will be waived for each year completed at OTC Vocational Technical School or GoCAPS.

Student Eligible for Services under the IDEA

Students eligible for services under the Individual with Disabilities Education Act (IDEA) who will have completed four years of high school at the end of a school year may participate in the graduation ceremony and all related activities of the student's graduating class if:

1. The student's Individualized Education Program (IEP) requires special education, transition planning, transition services or related services beyond the student's four years of high school, and
2. The student's IEP team determines the student is making progress toward the completion of the IEP and that participation in the graduation ceremony is appropriate.

The student and the student's parent/guardian will be invited to participate in the annual IEP meeting during the student's fourth year of high school where these items will be discussed.

State-Required Exams

In order to graduation, students must also complete the following state assessments unless waived due to transfer from another state and the student has record of successful completion of course instruction on the United States government and electoral process taken in grades nine through twelve, or otherwise determined by a student's Individual Education Program (IEP) under the protections of the Individuals with Disabilities Education Act (IDEA).

- Missouri Constitution
- US Constitution
- Civics Exam
- CPR Training/instruction (no exam)
- EOC exams (Algebra I or II, Biology, English II, Government)

Class Load and accumulation of credits

All freshmen, sophomores, and juniors must enroll in seven units of credits each year. Seniors may have a reduced schedule if they are on track to graduate. Students can receive a maximum of 9 credits per school year, which includes credits taken during summer school.

Class Rank/Grade Point Average (GPA)

Class rank is calculated based on a student's weighted GPA. Class rank is calculated after first and second semester of each year. Students earning a weighted GPA of 4.0 and above will be designated as graduating Summa Cum Laude; 3.76 to 3.99 will be designated as Magna Cum Laude; 3.50 to 3.76 will be designated as Cum Laude.

Transfer of Summer School Credit

Any student who enrolls in summer school will have that grade credited to his/her transcript if the student completes the requirements for receiving a grade.

Honors Diploma

In order to receive an Honors Diploma students must successfully complete the following:

- Good Citizenship including no use of drugs or serious violations of school rules
- Cumulative Attendance of 95%
- Cumulative G.P.A. of 3.5 (unweighted)
- 9 Core Honors Credits for class of 2024 or 10 Core Honors Credits for class of 2024 and beyond
- ACT of 22 or above
- Meet RHS graduation requirements plus one additional math and three additional core electives

NCAA and NAIA Academic Eligibility Requirements

The internet link for students to access information on how student athletes can comply with NCAA bylaws in order to compete in intercollegiate athletics is <https://web3.ncaa.org/ecwr3/>. The link for NAIA information is www.playnaia.org. These websites include information on what high school students need to do to be eligible to compete in their first year of college, as well as guidelines that coaches and prospects must follow during the recruiting process. While counselors can assist with the process, it is ultimately the responsibility of students and parents to ensure all requirements are met. The following classes are approved by the NCAA:

English I & English I (H)	Algebra I, Algebra II & Algebra II (H)
English II & English II (H)	Geometry & Geometry (H)
English III & English III (H)	Statistical Analysis
English IV & English IV (H)	College Algebra (H)
Creative Writing	Trig/Pre-Calculus (H), AP Calculus (H)
Intro to Debate	Physical Science & Physical Science (H)
Advanced Debate (H)	Biology, Biology I (H), AP Biology (H)
Public Speaking	Chemistry I & II (H), AP Chemistry (H)
American History & American History (H)	Physics (H)
World History & World History (H)	Anatomy & Physiology (H)
Modern World Affairs (H)	Earth & Space Science
American Government & AP Am Govt (H)	Environmental/Forensic Science
Ancient History (H)	Biological Inquiry
Psychology & Psychology (H)	Spanish I, II, III, & IV
Sociology	French I, II, III, & IV

**According to Missouri State High School Activity Association guidelines, all students participating in MSHSAA activities must be currently enrolled in 3.0 units of credit and have passed 3.0 units of credit the previous semester.*

Academic and Career Counseling Program

The Republic School District comprehensive school counseling program is an integral part of the total education program designed to assure that all students are college and career ready. The K-12 developmental program is for all students, yet it recognizes that some individuals have needs that require special attention. As a result, the District's comprehensive school counseling program is for all students to assist them to become college and career ready by responding to their developmental needs as well as their immediate concerns and problems. The program is delivered through the following four program components: School Counseling Curriculum, Individual Student Planning, Responsive Services, and System Support.

Program Goals

The District will strive to meet the program goals in each of the following areas:

1. Social/Emotional Development

- Assist students in gaining an understanding of self as an individual and as a member of diverse local and global communities by emphasizing knowledge that leads to the recognition and understanding of the interrelationship of thoughts, feelings and actions in students' daily lives.
- Provide students with a solid foundation for interacting with others in ways that respect individual and group differences.
- Aid students in learning about physical and psychological safety and promoting the student's ability to advocate for him or herself.

2. Academic Development

- Guide students to apply the skills needed for educational achievement by focusing on self- management, study and test-taking skills.
- Teach students skills to aid them as they transition between grade levels or schools.
- Focus on developing and monitoring individual career and academic plans, emphasizing the understanding, knowledge and skills students need to develop a meaningful plan.

2. Career Development

- Enable students to apply career exploration and planning skills in the achievement of life career goals.
- Educate students about where and how to obtain information about the world of work and postsecondary training and education.
- Provide students the opportunity to learn employment readiness skills and skills for on-the- job success, including responsibility, dependability, punctuality, integrity, self-management and effort.

Crisis Intervention Plan

The Republic School District has a crisis intervention plan to help school District administrators and faculty deal effectively with crises that could interfere with the normal daily operation of school. This

plan outlines and describes the District's guidelines for responding to most crises. All staff members with a need to know will be provided in-service training concerning these guidelines.

Section 504 I-125-S

Public Notice: The District is required to undertake measures to identify and locate every qualified disabled student residing in the District who is not receiving a public education; and take appropriate steps to notify disabled students and their parents or guardians of the District's duty.

Section 504 of the Rehabilitation Act of 1973 is a federal law that prohibits discrimination against persons with disabilities in any program or activity that receives federal financial assistance from the United States Department of Education. The Republic R-III School District is a recipient of federal financial assistance from the United States Department of Education and, therefore, is covered by Section 504.

The District has developed 504 procedures for the implementation of federal regulations for Section 504 of the Rehabilitation Act, Subpart D. These procedures may be reviewed in the office of the Director of Special Education, 636 N. Main, Republic, MO 65738, (417) 735-3715. Alternative times are available by request.

This notice will be provided in native languages as appropriate.

Special Education I-125-S

Public Notice: The District is required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the District, regardless of the severity of the disability, including children attending private schools, highly mobile children, such as migrant and homeless children, children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The District provides a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, mental retardation, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

The District assures that it will provide information and referral services necessary to assist the State of Missouri in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

Parents/guardians may inspect, or review personally identifiable information collected, used, or maintained by the District for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities. Parents/guardians may request an amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents/guardians may file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the District to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally

identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA).

This plan may be reviewed Monday – Friday (8:00 am – 4:30 pm) in the office of the Director of Special Education, 636 N. Main, Republic, MO 65738, (417) 735-3715. Alternative times are available by request.

This notice will be provided in native languages as appropriate.

Virtual/Online Courses I-160-S

The District offers online classes for students for acceleration, credit recovery, and options for students who need flexible schedules. The courses are taught by Missouri teachers, are aligned with the Missouri State Learning Standards, and follow the same semester calendar as face-to-face classes. The requirements for the enrollment and approval process are outlined in District Policy. Students whose educational interests are best served through on-line options may take up to six credits per semester.

For more information regarding online courses, consult the secondary course catalog and/or speak with your school counselor. Additional information about resources and processes may be accessed on the District's website at <https://www.republicschools.org/domain/1202> and District Policy.

Technology F-265-S

Cell Phone Guidelines

District students are not permitted to use any electronic device, including but not limited to cell phones, in a way that is disruptive to the educational process or which would violate District rules.

More detailed cell phone/electronic device guidelines are found later in this Handbook and can be accessed through the following links:

[Elementary Students](#)
[Middle School Students](#)
[High School Students](#)

Technology Devices and Acceptable Use Policy

The District maintains an environment that promotes ethical and responsible conduct in all online network activities by employees and students. All authorized users are expected to acknowledge and comply with the rules and policies of technology usage and the District network.

Acceptable Use

All use of District devices and Internet usage must support educational purposes consistent with the District mission. Network accounts must be accessed only by the authorized user of the assigned account without an expectation of privacy from the District. Employee and student subscriptions to mailing lists and bulletin boards require prior approval by the system administrator. All online activity will be respectful and align with the code of conduct, discipline, and other related policies of the District. All technology of students will be monitored in compliance with the Children's Internet Protection Act (CIPA).

Unacceptable Use

Any use of the network for commercial, for-profit, political purposes or advertisement is prohibited. Excessive use of the network for personal business may be cause for disciplinary action. No use of the network may be used to disrupt the use of the network by others or to destroy, modify, or abuse the system in any manner. District resources may not be used to download software or other files unrelated to its mission. Use of the network to access or process pornographic, dangerous, or inappropriate files as determined by the administrator is prohibited. The network may not be used to download, duplicate, or distribute copyrighted materials. The network shall not be used for any unlawful purposes. Use of profanity, harassing, or other offensive or discriminatory language is prohibited.

User Agreements

Parents and, when age-appropriate, students are required to review and sign User Agreements in order to access District technology. (See User Agreement form in this handbook.)

Safety and Cybersecurity

The District monitors the online activities of students and operates a technology protection measure (“filtering/blocking device”) on the network and/or all computers with Internet access, as required by law. The filtering/blocking device will attempt to protect against access to visual depictions that are obscene or harmful to minors or are child pornography, as required by law. Filters/blocking devices are not foolproof, and the District cannot guarantee that users will never be able to access offensive materials using District equipment. Evading or disabling, or attempting to evade or disable, a filtering/blocking device installed by the District is prohibited.

Building Information

Identification Cards/Badges

All students are required to obtain a student identification card. An identification card will be provided to each student at no cost during the first few days of school. Students are to have their student identification card in their possession during school and at all school functions, including school dances (non-student attendees to school dances must have some form of valid photo identification for admittance). The identification card will be equipped with a barcode which can be scanned in order to buy school lunches, for library use and to visit the health office. A fee of \$5.00 will be charged to replace lost identification cards. Disciplinary action may be imposed for failure to be in possession of a valid student identification card during school hours or functions.

Missouri State High School Activities Association (MSHSAA) Activities

The Missouri State High School Activities Association governs all interscholastic activities. The basic rules are posted within the school and issued to athletes in the form of brochures. You must be familiar with these regulations to protect your eligibility. Below are the citizenship, academic, and sportsmanship regulations to participate in an athletic event. A complete copy is on file and available if you have a question. Each school also has the authority to set additional requirements. Eligibility to participate in school athletics is a privilege granted if you meet these standards; it is not an inherent right.

Citizenship

You must be a credible citizen. Credible citizens are those students whose conduct – both in school and out of school – will not reflect discredit upon themselves or their school.

All students who wish to participate in athletics or other extracurricular activities must read and sign the Citizenship Standards for Eligibility for Republic High School Form. A single serious breach of good conduct, either in or out of school, may also be sufficient cause for declaring a student ineligible to participate in a school activity.

Academics for Grades 9-12

- You must be currently enrolled in and regularly attending courses that offer a minimum of 3.00 units of credit at a member school. (This is normally six courses.)
- You must have earned 3.00 units of credit the preceding semester.
- If you are a beginning ninth grade student, you must have been promoted at the close of the previous school year.
- You must be making satisfactory progress toward graduation as determined by your local school's policies.
- Do not drop courses without first consulting with your school counselor or athletic administrator to determine whether it will affect your eligibility.

Sportsmanship

- If you should commit an unsportsmanlike act while participating in a high school event, you could become ineligible.
- If your conduct as a spectator is found to be unsportsmanlike, you could be barred from attending any high school athletic contests.
- The unsportsmanlike conduct of any spectator – regardless of age – could cause the spectator to be barred from attending school athletic contests.

Extra-curricular Activities and Clubs

Extracurricular activities sponsored by the District are part of the educational experience and opportunities for students. Clubs, sports, and other groups seek a diverse range of students and provide fair access under the law. Students are encouraged to identify activities matched to their interests and ability levels and participate in those activities. Participation in extracurricular activities is voluntary and a privilege. Therefore, students must meet certain academic standards, demonstrate acceptable citizenship and behavior, and maintain appropriate attendance in order to be eligible to participate. Unless special arrangements have been made with the principal, a student is required to attend school on the day of an activity in order to participate. All extracurricular activities are supervised by District employees and the expected code of conduct for students remains the same as during the standard school day. Additional guidelines for specific groups, including activities sanctioned by the Missouri State High School Activities Association (MSHSAA), may be outlined at the beginning of the year and/or season. Competitive, interscholastic activities may have evaluation procedures that eliminate some students from participation. When students are not selected for participation, communication will occur in a personal and respectful way.

From time to time, coaches and sponsors may be authorized by the District to contact students via electronic communication. The maintenance of professional boundaries between staff and students extends to all modes of electronic communication. For more information regarding these communications, please contact the District's Activities Director.

More detailed information regarding extracurricular activities is found later in this Handbook and on the District's website and can be accessed through the following links:

[Republic Middle School Activities Grade Policy](#)
[Republic Middle School Activities Department Webpage](#)
[Republic High School Activities Department Webpage](#)

School Cancellations and/or Early Dismissal

School will be closed when weather conditions are such that buses are unable to run safely. A broadcast will be made utilizing District communication tools (website, text, voice call, social media) to notify students and parents/guardians. Announcements will also be made on the District website and Facebook, and local media stations. Please do not call the administration or radio/TV stations for this information.

At times, school may dismiss early during the day. In the event such a closing should occur, a broadcast will be made and media notified. Information should be given to your child as to what s/he should do if this situation arises. Please keep a watch on the weather, especially in the winter months. If the school needs to send your student to another destination or phone someone to pick her/him, please have this information on file in the office. Time is short in emergency situations and every effort will be made to keep students safe.

Alternative Methods of Instruction (AMI)

When inclement weather arises, the District may choose to implement an Alternative Methods of Instruction (AMI) day. AMI days will include independent, virtual learning that students can complete on their own schedule. These AMI days will allow the District to provide important learning for students when it is not possible to be physically present at school as well as allowing the District to count these AMI days as a day of attendance so that the District will not have to extend the school year.

Before/After School Care Program for Elementary Students

Tiger STRIPES (Students and Teachers Reaching Incredible Potential Every Session) will offer before and after school childcare services for students in grades K-5 at all elementary schools. The Tiger STRIPES program will operate from 6:30-8:10 a.m. and from 3:30- 6:30 p.m. STRIPES programming is also available during weekly Friday releases, during some holiday breaks and summer.

Before/After School Care Program for Full-Day Preschool Students

Tiger PALS (Preschoolers Acquiring Lifelong Skills) will offer before and after school childcare services for students in full-day preschool. The Tiger PALS program will operate from 6:30-8:10 a.m. and from 3:30- 6:30 p.m. PALS programming is also available during weekly Friday releases.

After School Care: Tiger TEENS For Middle School Students

Tiger TEENS (Teaching, Engaging, Encouraging, and Nurturing for Success) is an after-school program offered by the Republic School District for students in 6th through 8th grades.

The program integrates a balance of student-directed and teacher-directed activities. All experiences are planned to expand and enrich, rather than duplicate the learning of the school day with a specific focus on STEM (Science, Technology, Engineering and Mathematics) Education.

Tiger TEENS is also available during weekly Friday releases.

More detailed information regarding STRIPES 360 is found later in this Handbook and can be accessed through the following link:

[STRIPES 360](#)

Class Schedules/Bell Schedules

Class schedules/bell schedules can be accessed through the following links:

[Middle School; 7:40 a.m. – 2:50 p.m.](#)

[High School; 7:30 a.m. – 2:40 p.m.](#)

Elementary Schools Bell Schedules

- Lyon Elementary: 8:30 a.m. to 3:40 p.m.
- Sweeny Elementary: 8:30 a.m. to 3:40 p.m.
- McCulloch Elementary: 8:30 a.m. to 3:40 p.m.
- Price Elementary: 8:30 a.m. to 3:40 p.m.
- Schofield Elementary: 8:30 a.m. to 3:40 p.m.

Communications

The Republic School District uses the below methods to communicate with patrons at the District level. Building level communication methods will be shared from each building principal. More information can be found on the Communications Department web page.

- Website: republicschools.org
- District Twitter account: [@republicschools](https://twitter.com/republicschools)
- District Facebook page: [Republic School District](https://www.facebook.com/RepublicSchoolDistrict)
- Texts from the District and building level
- Voice calls from the District and building level
- Tiger Talk e-newsletter
- Peachjar E-Flyer service
- Mobile app

Deliveries

Deliveries of flowers and/or balloons can be received by the office if they do not violate any restrictions due to allergies. In addition, flowers and/or balloons cannot travel home on busses and will have to be picked up by parents/guardians. Classroom instruction will not be interrupted to deliver these items to students, but they will have the opportunity to pick them up from the main office as soon as school is dismissed.

Supply Lists

School supply lists are available on the District website. Your student will need to bring a backpack or a book bag to school each day. Check young children's bags daily for important items such as notes from teachers, school events, etc.

Elementary Specific Provisions

Attendance and Absence Procedures for Elementary Students

Regular attendance is essential in establishing a good teaching and learning environment. The District's goal is for each student to have 95% attendance. Parents are expected to call the school when a student is absent. School, not the parent, will have final determination as to whether an absence is excused. Therefore, the following guidelines and procedures will be used in governing attendance:

When students are absent from school, parents should call the school before 8:30 a.m. Parents will be responsible for ensuring that their children obtain their make-up work. It must be understood that a classroom experience, once missed, most often cannot be made up. Experiments, classroom interactions and classroom presentations cannot be recreated. Make-up work will depend on the subject matter as well as each instructor.

School attendance is not recommended when:

- Student has a fever
- Vomiting and diarrhea
- Persistent cough
- Generalized rash all over body
- Sore throat with fever and enlarged nodules in the neck
- NOTE: Student should be fever-free, without medication, for 24 hours before returning to school.

The following procedure is in place for students based on attendance percentages:

95-100%	<ul style="list-style-type: none">➤ Regular attendance procedures with monitors.➤ Building secretaries will make contact with parents for all absences.
90-94%	<ul style="list-style-type: none">➤ Secretaries and classroom teachers monitor patterns of tardiness and/or leaving early.➤ Monitor multiple tardies or students who regularly leave early.➤ Monitor for patterns.➤ Quarterly letter home to parents.
85-89%	<ul style="list-style-type: none">➤ Monthly letter home to parents.➤ Counselors meet with students whose attendance is below 90%.➤ Secretaries and classroom teachers monitor and report tardies, leaving early, and absences.➤ Administrator and counselor discussion.➤ Potential phone call from counselor, classroom teacher, or building administrator.

Below 85%	<ul style="list-style-type: none"> ➤ A note from the doctor's office for medical absences will be required. ➤ A nurse check-in may be required. ➤ Conference with counselor and/or building administration. ➤ Referral to Student Intervention Team. ➤ Interventions to support regular attendance. ➤ Possible home visit. ➤ Educational Neglect Hotline.
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* This may not be applicable to a student who is absent as a direct result of his or her disability as written in the Individualized Education Program (IEP) or 504 plan.

Students are expected to make up assignments from missed classes within the time period established by their teachers.

Any conference may be waived by the principal if the absences were caused by a specific event or long-term illness. In cases where the District is aware that a student must be absent for an extended period of time, the District may arrange for the student to receive instruction by other appropriate means.

Food Service Program for Elementary Students

Parents should prepay all student meals in order to prevent charging. A negative balance triggers a nightly automated phone call to the parent and the computerized account cannot be used until the balance is paid. Parents may also use the Parent Portal to check balances. A complimentary Tiger Meal at breakfast and lunch will be available to students not on free meal benefits and without adequate funds in their account. Elementary students may not accumulate more than \$20 of unpaid meal charges.

Meals may be prepaid online at <https://www.republicschools.org/foodservice>, or the student or parent may bring cash or a check to school in a sealed envelope with the student(s) name and amount enclosed on the outside of the envelope. Payments made by 9:30 a.m. are available to use at lunch the same day. Payments made after 9:30 a.m. are available to use the next day.

No charges will be allowed after May 1st. Due to the uncertainty of continued federal support of the school meal program, school meal prices cannot be guaranteed.

Parents are always welcome to visit the cafeteria and eat lunch with their child. Eating lunch with your child at school is a great way to be involved with your child's daily school experience. Please check in at the office for a visitor's pass. Parents should go directly to the cafeteria and not travel to the classroom. During lunch, if food is brought in for your child from home or elsewhere, it may only be provided to your child. You will also be asked to eat in a designated guest area. Other students will not be permitted to sit in the guest area. If you would like to eat school lunch, you will need to let the office know when checking in and purchase a meal receipt. Parents will not be permitted to attend recess with their child. Please check out in the office directly following lunch.

Cell Phone/Electronic Device Guidelines for Elementary Students

While school is in session, students are not allowed to use any electronic sending or receiving devices in ways that are disruptive to the educational process.

Grading and Reporting System for Elementary Students

At the end of first quarter student achievement information and printed grade cards will be presented at parent/teacher conferences. Grade cards will then be distributed electronically at the end of each quarter. In addition, mid-quarter progress reports will be distributed electronically.

Parties/Celebrations for Elementary Students

Your child's birthday will be a special occasion during elementary school. Birthdays may be celebrated by sending trinkets or treats to share.

Note: Invitations to birthday parties may not be distributed at school.

Grade level or classroom parties will be organized by PTO. Parents are encouraged to get involved in organizing and attending the parties for their children. Please provide only store purchased food items. Due to the growing number of food allergies, it is best to work with your child's teacher in advance to ensure you are providing a snack that meets all student needs. All volunteers will need to have a completed background check on file prior to the party.

Middle School Specific Provisions

Attendance and Absence Procedures for Middle School Students

Regular attendance is essential in establishing a good teaching and learning environment. The Middle School building goal for attendance is 96%. Parents are expected to call the school before 9:00 a.m. when a student is absent. The school, not the parent, will determine as to whether an absence is verified. Parents and students will be responsible for ensuring that their students obtain their make-up work. It must be understood that a classroom experience, once missed, most often cannot be made up. Experiments, classroom interactions and classroom presentations cannot be recreated. Make-up work will depend on the subject matter as well as each instructor.

If a student is sick excessively (8 days or more), a doctor's note will be required for these absences to be verified.

Any student leaving school without permission from the office will be considered truant. A parent, guardian, or some designated person must come to the office and sign the student out before he/she can be excused.

Students are to be in class on time. The second bell is the signal to begin class (7:40 am). No parent notes will be accepted as an excuse for students being late to 1st Period. Doctor's notes WILL be accepted.

The following Board approved policy is in place for students with consecutive unexcused absences:

Step 1) School designee contacts parents after unexcused absence and/or chronic pattern of absences.

Step 2) After a continued pattern of absences, a letter from school designee will be sent home. Parent information regarding available services will be included.

(MS only) Parent meeting and attendance contract

Step 3) After a continued pattern of absences, Children's Services will be notified.

Step 4) After a continued pattern of absences, the school resource officer will be involved and a report will be sent to the appropriate agencies (i.e. Juvenile authorities, Children's Services, and/or referral to prosecutor).

School attendance is not recommended when:

- Student has a fever
- Vomiting and diarrhea
- Persistent cough
- Generalized rash all over body
- Sore throat with fever and enlarged nodules in the neck

NOTE: Students should be fever-free, without medication, for 24 hours before returning to school.

Tardy Policy for Middle School Students

- 6th tardy: Parent letter and student conference
- 7th tardy: One lunch detention
- 8th tardy: One lunch detention
- 9+ tardy: One day of in-school suspension
- Continuous tardies may result in discipline for defiance.

Food Service Program for Middle School Students

Parents should prepay all student meals in order to prevent charging. A negative balance triggers a nightly automated phone call to the parent and the computerized account cannot be used until the balance is paid. Parents may also use Parent Portal to check balances. A complimentary Tiger Meal at breakfast and lunch is available to students not on free meal benefits and without adequate funds in their account. Students with a negative balance are not allowed to charge a meal.

Meals may be prepaid online at www.republicschools.org/foodservice, or the student or parent may bring cash or a check to school in a sealed envelope with the student(s) name and amount enclosed on the outside of the envelope. The payment is placed in the "lunch money" box in the Middle School Attendance Office. Payments made by 9:30 am are available to use at lunch the same day. Payments made after 9:30 am are available to use the next day.

Parents are always welcome to visit the cafeteria and eat lunch with their child. Eating lunch with your child at school is a great way to be involved with your child's daily school experience. Please follow the school's visitor procedure detailed below and check in at the office for a visitor's pass. Parents should go directly to the cafeteria and not travel to the classroom. During lunch, if food is brought in for your child from home or elsewhere, it may only be provided to your child. You will also be asked to eat in a designated guest area. Other students will not be permitted to sit in the guest area. If you would like to eat school lunch, you will need to let the office know when checking in and purchase a meal receipt. Please check out in the office directly following lunch.

Visitor Procedures for the Middle School

Visitors and parents are always welcome at our school. All visitors to the building must be approved by administration ahead of their visit. To ensure the safety of our students, all visitors to the building will need to check in with the receptionist in the main office and obtain a visitor's pass. Any person found in the building without a proper visitor's pass obtained at the administrative office will be considered in violation of city and/or state laws referring to loitering and trespassing.

Cell Phone/Electronic Device Guidelines for Middle School Students

Students are not allowed to use any electronic sending or receiving device while class is in session unless permission is granted by the classroom teacher. It is the recommendation of the administration that these items not be brought to school. Students who carry cell phones are not to have them on (or visible) during the school day (unless they are being used for educational purposes with the consent of the teacher).

A cell phone may be confiscated from a student and taken to the office, due to repeated usage occurrences during school hours or disruption of learning in the classroom. This decision will be made in conjunction with the teacher and administrator. The parent/guardian will be required to pick up the cell phone.

Grading and Reporting System for Middle School Students

Report cards are issued at nine week intervals via email. All students will receive progress reports during each quarter. These reports are for the purpose of notifying parents and students of their

achievement. Parents are always welcome to discuss grades with teachers and are encouraged to come in as soon as they feel their child is having difficulty in a particular subject.

Extra-curricular Activities for Middle School Students

Students who participate in extracurricular activities such as volleyball, football, basketball, wrestling, cross country, softball, and track are expected to maintain certain academic standards. Suspension from extracurricular activities will involve all students who receive one (1) or more F's on their quarterly grade cards. This suspension will follow the guidelines listed below:

1. Any student receiving one (1) or more F's will be suspended from participating in all extracurricular activities for the following grading period.
2. At the end of the suspension period, the coach will check the grade and the performance in the particular class in which the student was deficient. At this time, if the grade and effort of the student has improved, they will be allowed to participate. If they have not improved their grade or their effort, the suspension will be extended for the same period of time.

Arrival and Dismissal Procedures for Middle School Students

In the morning, upon arriving at school, students needing to eat breakfast will report to the cafeteria. All other students will report to the small gym or large gym. Students will not be released to class until the 7:33 bell rings.

After school, students riding buses need to board them as soon as they get outside. Students walking home need to exit the building through the social studies wing exit or main entrance and proceed home immediately after school. Students awaiting a parent pick-up need to exit out the back of the building. The only students who should be out waiting for the bus are the shuttle bus riders. All students should be out of the building by 3:00, unless they are being supervised by a teacher or coach.

All parent drop offs (morning) and pick-ups (afternoon) need to take place in the back of the school. There is a single lane road behind the school that is to be used. Students should not be dropped off or picked up in the front of the school between the hours of 6:50 am – 7:05 am and 1:40 pm – 3:00 pm. Parents will be allowed to drop their students off in the front of the building only after all buses have completed unloading students and have vacated the parking lot. No parent notes will be accepted as an excuse for students who are tardy to 1st period.

High School Specific Provisions

Attendance and Absence Procedures for High School Students

All absences from school need to be verified by a parent or guardian. This can be done by contacting the attendance secretary by phone or email. Absences for any reason (other than a school-sponsored trip) count against a student's attendance percentage. However, doctors' notes should also be turned in when applicable to provide documentation of absences for medical reasons. The District's goal is for each student to have 95% attendance.

Parents are expected to call the school by 10:00 a.m. when a student is absent.

The following Board approved policy is in place for students with continued absences:

- Step 1: Letter is sent home from the student's counselor after the 5th absence for the year.
- Step 2: Letter is sent home from the principal after the 8th absence for the year.
- Step 3: Counselors and principals will continue to check in with students and families after 10 absences.
- Step 4: With a continued pattern of absences, Children's Services will be notified.
- Step 5: If the pattern of absences continues, a school resource officer will be notified, and a report to appropriate agencies (i.e. Juvenile authorities, Children's Services, and/or referral to prosecutor) will be filed.

Students should not expect to pass classes in which absences exceed 10% unless extenuating circumstances can be documented (such as a note from a doctor). Students who have chronic health problems will be required to have a doctor's note for absences. This may not be applicable to a student who is absent as a direct result of his or her disability as written in the Individualized Education Program (IEP) or 504 plan. Students with less than 90% attendance may be ineligible to attend prom or field trips. Students who arrive to class after the bell has rang will receive a tardy. The following discipline will be assigned for excessive tardiness:

- 7th tardy: One after-school detention
- 8th tardy: Two after-school detentions
- 9+ tardy: One day of in-school suspension

Continuous tardies may result in out-of-school suspension

Food Service Program for High School Students

Students shall not leave school premises to eat lunch. Students are not to be in the classroom corridors, gym, or parking lot. Students in these areas are subject to suspension. All food should be consumed in the cafeteria. Students should leave the tables clean, take trays to the disposal window, and place all refuse in the proper containers. RHS will not accept food deliveries for students from restaurants or food delivery services. Students must bring their own food or purchase from the cafeteria. Parents may deliver food to students through the office. The RHS cafeteria and lunch hour is closed to visitors.

The school Food Service Department has a computerized cash register system whereby students can make food purchases using their school ID card. We strongly encourage everyone to use this system as it speeds up service; however, students may use cash at each register after all card holders have come through the lines. A positive balance is expected. A negative balance triggers a nightly automated phone call to the parent and the computerized account cannot be used until the balance is paid. Students who fail to maintain a positive balance will need to pay in cash until sufficient funds

are deposited in their account. The student or parent may bring cash or check to the Administration Office to deposit into the student's meal account or meals can be prepaid online at www.republicschools.org/foodservice. Students with negative balances are not allowed to charge a meal. A complimentary Tiger Meal at breakfast and lunch is available to students not on free meal benefits and without adequate funds in their account.

Free and Reduced meal applications may be picked up in the Attendance Office anytime during the school year or found on the District website. Once notified that the application has been approved, the student can use his/her ID card to purchase a meal (a la carte items are not included) at the free or reduced price. To protect privacy, only authorized personnel knows the student's meal status. All students are encouraged to participate in the breakfast and lunch program. The cafeteria offers several meal combinations as well as a variety of a la carte items.

Visitor Procedures for the High School

Visitors and parents are always welcome at our school. All visitors to the building must be approved by administration ahead of their visit. To ensure the safety of our students, all visitors to the building will need to check in with the receptionist in the main office and obtain a visitor's pass. Any person found in the building without a proper visitor's pass obtained at the administrative office will be considered in violation of city and/or state laws referring to loitering and trespassing. Visitors are not allowed during lunch periods or between classes.

Cell Phone/Electronic Device Guidelines for High School Students

Students are not allowed to use any electronic sending or receiving device while class is in session unless permission is granted by the classroom teacher. Violation of this policy may result in disciplinary action. Students will be given a verbal warning for the first offense, teacher will contact the parent/guardian for the second offense, and the third offense will result in a discipline referral.

Grading and Reporting System for High School Students

Quarterly report cards are issued at nine week intervals via email. All students will receive progress reports during each quarter that occur in three-week cycles. These reports are for the purpose of notifying parents and students of their achievement. Parents are always welcome to discuss grades with teachers and are encouraged to come in as soon as they feel their child is having difficulty in a particular subject.

Lockers for High School Students

A student may obtain a locker from the office. Lockers are the property of the school and may be inspected by school officials. Students should keep their lockers clean, and any damage to the locker will be the responsibility of the student.

Student Vehicle Operation and Parking

If a parent finds it necessary for his/her child to drive to school, it is mandatory that certain procedures be followed. If a student arranges his/her own transportation to and from school, or school-related activities, the school's supervision of each student will not begin until the school has custody and control over that student. Parking at the high school is a privilege with a limited number of spaces available. Due to this, all students who choose to drive to school must register

their vehicle with the attendance office. This must be done before parking privileges will be granted. A \$10.00 fee will be charged for each permit that is issued. All rules and regulations described in the parking permit application are to be followed.

Students approved to drive to school are to restrict parking to the parking lot in their assigned parking space. The east parking lot nearest the building and parking area directly behind the gymnasium are reserved for faculty and staff. The spaces directly in front of the main entrance marked with a visitor sign are for visitors. Students are not to park in these areas for any reason nor anywhere that blocks driveways or are striped to indicate no parking. Do NOT park on the grassy areas around the building. The speed limit on the entrance/exit roads is 15 mph. The speed limit in the parking lot areas is 10 mph.

The offenses listed below are examples of reasons a student may lose his/her privilege to park an automobile at school.

1. Parking on medians or outside of authorized areas
2. Speeding
3. Driving during school hours
4. Reckless or imprudent driving
5. Failure to register vehicle with the school
6. Any violation of the District's Student Discipline Policy
7. Violation the District's Random Student Drug Testing Policy
8. Failure to park in assigned parking space

Vehicles not displaying high school parking registration may be towed at owner's expense. Any student guilty of the above parking/driving offenses shall be not only subject to losing his/her parking/driving privileges to school but may also be suspended from school.

STRIPES 360

Program Availability and Location

Tiger STRIPES: Care will be available at all Republic R-III School District Elementary Schools from 6:30 a.m. until school begins and after school until 6:30 p.m. Tiger STRIPES will be in session on early dismissal and make up days.

Tiger TEENS: Care will be available at the Republic Middle School after school until 6:00 p.m. Tiger TEENS will be in session on early dismissal and make up days.

Tiger PALS: Care will be available for preschoolers enrolled in full-day preschool classes at the Republic Early Childhood Center from 6:30 a.m. until school begins and after school until 6:30 p.m. Tiger PALS will be in session on early dismissal and make up days.

Friday Early Release: Tiger STRIPES and Tiger PALS will be available beginning at 2:30 p.m. and Tiger TEENS will be available beginning at 1:40 p.m. at their respective locations.

Cub Care: Care will be offered for kindergarten – sixth grade students on **most** days the Republic R-III School District is not in session during the school year from 6:30 a.m. to 6:30 p.m. at McCulloch Elementary.

Winter Escape: Care will be offered for kindergarten – sixth grade students during the school year on days when school is not in session due to inclement weather, if road conditions are safe for STRIPES staff to travel, from 7:00 a.m. to 6:00 p.m. at McCulloch Elementary. (Start time may be delayed if road conditions are considered unsafe.)

Summer Safari: Care will be offered for students entering kindergarten-sixth grade the following school year during the summer months from 6:30 a.m. to 6:30 p.m. at McCulloch Elementary.

STRIPES 360 Activities

STRIPES 360 programming will:

- Offer a wide variety of activities promoting a healthy lifestyle.
- Tailor activities to the learning levels of the students.
- Use fun, hands-on approaches to learning.
- Offer activities to expand and enrich, not duplicate, the school-day curriculum.
- Use real-life situations to learn essential life skills.
- Offer project based learning experiences in the areas of science, technology, engineering, and mathematics (STEM) as well as reading, writing, and the arts.
- Provide student guided activities.
- Feature a caring and consistent relationship between students and staff.

Typical Activities

STRIPES 360 programming may include:

- Quest Time (student choice)
- Group Activities and Team Building
- Enrichment Activities
- Homework Time (Students are encouraged to complete homework but are not required.)
- Outside/Physical Activity Time

- Snack Interact

Enrollment Options

Tiger STRIPES

- Full-Time (5 days/week)
 - Before and After School
 - Before School Only
 - After School Only
- Friday Early Release Only
- Make-up Days

Due to ratio requirements, we are unable to offer drop-in care to unenrolled families.

Tiger TEENS

- After School
- Friday Early Release Only

Tiger PALS

- Before and After School
- Before School Only
- After School Only
- Friday Early Release Only
- Make-up Days

Cub Care (kindergarten - sixth grade students only)

- There is an additional fee for each of these days. Enrollment is limited so prior registration is necessary. If Cub Care tuition is not paid by the due date stated on the invoice, the student will not be allowed to attend. For more information including scheduled field trips go to <https://www.republicschools.org/Page/1144>.

Winter Escape (kindergarten - sixth grade students only)

- There is an additional fee for each of these days. Prior registration is required for Winter Escape. Additional information can be found at <http://www.republicschools.org/Page/1145>.

Summer Programming

- Summer School Tiger STRIPES (before and after school care) Summer School Tiger TEENS (for incoming sixth graders only)
- Full-Day Summer Safari
 - Full-Time (5 days/week)
- Additional information can be found at <http://www.republicschools.org/Page/1146>.

Registration Procedures

Registration for Tiger STRIPES, Tiger TEENS, Tiger PALS and Friday Early Release can be completed online at <https://www.republicschools.org/Page/2654>. Enrollments are processed Monday - Friday. All new enrollments start the following week. Enrollments are not processed during holidays and breaks such as Winter Break, Spring Break, etc.

A non-refundable \$30.00 registration fee and the first two weeks' tuition are required before your child may attend. If you have an outstanding balance from any STRIPES 360 program your registration will not be processed until the balance is paid in full.

Registration for Cub Care can be found online at <https://www.republicschools.org/Page/1144>. Your child's Cub Care spot is not reserved, and they may not attend until the payment has been received.

Registration for Winter Escape can be found online at <http://www.republicschools.org/Page/1145>. Registration for Winter Escape can also be processed at drop-off. Payment must be received at the time of drop-off in order for your child to attend.

In addition to the completed online registration form the following paperwork will be needed prior to admission to the program:

- Free/Reduced Lunch Application (REQUIRED for ALL Students Enrolling in STRIPES 360 Programs)
- Medication Authorization Form – for asthma inhaler, epi-pen, and Benadryl etc.
- Medications must be provided to STRIPES 360 in addition to the school nurse.
- Custody paperwork (Divorce Decree, Power of Attorney, Separation)

Billing and Payment Information

For Tiger STRIPES, Tiger TEENS, and Tiger PALS you will be emailed a billing invoice one week prior to the tuition due date. Tuition is prepaid one week in advance for two weeks of service. See the STRIPES 360 Parent Resources page at www.republicschools.org/Page/2653 for payment due dates.

All tuition and fees must be paid within five school days of the payment due date. All accounts that are not paid within five school days will be assessed a \$10.00 late fee on the 6th school day. Parents will receive notice that their account is delinquent, and an opportunity will be given to pay the account balance. Your student(s) may be suspended from STRIPES programming after the tenth school day if tuition and late fee remain unpaid unless prior arrangements are made and agreed to in writing. Students may return to programming once tuition is current and approval has been given by the STRIPES 360 office.

After the third account suspension students may be dismissed from the program.

Please see “STRIPES 360 Late Payment Process” below for additional information.

Please contact the STRIPES 360 office if you need to make alternative payment arrangements or if extenuating circumstances arise.

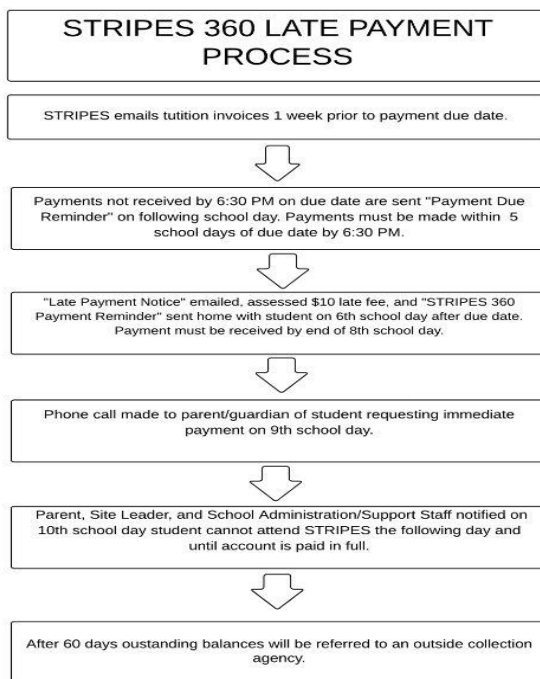
Cub Care invoices will be emailed once registration is received. Payment for Cub Care must be received by the date indicated in the invoice or the student will not be able to attend.

Due to the flexibility of Friday Early Release and the unforeseen Winter Escape days, payment for these two programs is not required until the day of service.

Tuition can be paid on-site by cash, check, or money order. Payments can also be made online via credit/debit card or ACH withdrawal. If paying by credit or debit card, a transaction processing fee of 2.75% + \$1.25 will be added to the payment amount. If paying by ACH withdrawal, a transaction processing fee of \$1.00 will be added to the payment amount. The same transaction processing fees will apply if families choose to enroll in automatic payment processing through the designated payment portal. Note: STRIPES 360 is unable to take payment over the phone.

Parents should place required payments in an envelope with the student's name and amount to ensure your payment is applied to the correct account. Payment envelope may be given to the STRIPES 360 staff at the door. A receipt will be emailed after tuition has been collected and processed.

Year-end tax information is viewable through your ProCare account. For those of you who have reimbursement plans, our Tax ID number is: 446004149.



Credits and Refunds

No credits will be given due to absences relating to illness, inclement weather, change in school calendar or other situations that are not in our control. There will be no refund of fees due to suspension or expulsion. Registration fees are non-refundable. Cub Care fees are non-refundable after registration closes. Any tuition paid beyond a two week notification may be refunded.

Credits will be given at the discretion of the STRIPES 360 office pending appropriate notification/circumstances.

Email Invoicing and Online Payments

Parents will receive an email invoice once tuition has been posted to your account; it will be the parent's responsibility to view these invoices. The attached invoice will list any transactions that have occurred on your child(ren)'s account during the previous month and the bi-weekly tuition charge for the current payment due. If you would like to pay by credit/debit card you may do so by visiting the parent portal via the link found in the email. Note: if paying by credit/debit card, a processing fee of 3% will be added to the payment amount.

Enrollment Change

If a change in enrollment needs to be made, the STRIPES 360 office must receive notice 2 weeks prior to the change. An enrollment change form can be found under "Parent Resources" on the STRIPES 360 webpage for this purpose. Tuition and late fees will continue to be charged until the STRIPES 360 office receives appropriate notification.

Payment Arrangements and Concerns

We encourage families to be proactive and contact us to make payment arrangements or seek assistance if you are having problems with your account. Our goal is to keep your student enrolled in our program, but if you do not let us know that you need assistance, we must follow protocol. If you are better able to pay at a different due date other than what is on the payment schedule, you must contact the STRIPES 360 office prior to the payment due date to discuss an extension. We are also glad to adjust your due date to match your payday.

Note: All payment/tuition concerns will be directed to the STRIPES 360 office. Program site staff is not privy to billing/account information. All payment arrangements are made at the discretion of the Director of STRIPES 360.

Proration of Tuition

Any and all proration of tuition is up to the discretion of the Director of STRIPES 360 and will be based upon the timing and circumstances of the student's entry/withdrawal from the program.

Returned Checks

There will be a returned check and failed autopay fee of \$10.00 in cash. After the second return check funds notice, all tuition must be paid in cash from that point forward. After the second insufficient funds notice or declined card payment, accounts will be removed from autopay.

Tuition Rates and Payment Structure

Tiger STRIPES families may qualify for reduced tuition rates based on free and reduced lunch eligibility. The free and reduced lunch application can be found here <https://www.republicschools.org/domain/40>. All applications must be submitted to the Republic R-III School District Food Service Department in order for your family to qualify. Families should contact the STRIPES 360 office to follow up on any applications submitted after September 1st.

The current year's tuition rates and payment structure can be found on the STRIPES 360 Parent Resources page at <https://www.republicschools.org/Page/2653>.

Withdrawing from the Program

To withdraw your student from any STRIPES 360 program you must notify the STRIPES 360 office by phone at 417-735-3778, email at stripes360@republicschools.org, or by completing the online enrollment change form. A two week notice is required. *Verbal notification to your Site Leader, Site Staff or Elementary Office does not qualify as notice and you will be charged until notice has been given to the STRIPES 360 Office.* See also "Credits and Refunds" and "Enrollment Change" sections.

STRIPES 360 Policies

These are general policies that will apply to **all** STRIPES 360 programming.

Absences

All absences, even partial (i.e. staying after class, clubs, tutoring, etc.) must be reported by the parent to the STRIPES 360 office. If your student will not be attending for any reason, you must notify the program by using any of the following methods:

- Email the STRIPES 360 office at stripes360@republicschools.org.
- Call the STRIPES 360 office.
- Call the school office.

Students not in attendance at school when the school day dismissal bell rings, may not be signed into the program at a later time. *For example: a student was signed out of school early for a doctor appointment but did not get signed back in before the end of the school day.*

NOTE: There will not be any proration or refunds of tuition due to absences.

Bus Conduct

STRIPES 360 will use Republic R-III School District buses from time to time for field trips. Students must abide by the bus discipline policy while attending field trips. It is not only the transportation department's and staff's responsibility to make each trip a safe and trouble-free trip, but it is also the students' responsibility, with help from parents, to learn the riding rules and obey them in order to continue attending field trips. Students should observe the following guidelines:

1. Be courteous.
2. Do not eat or drink on the bus.
3. Keep the bus clean.
4. Cooperate with the driver.
5. Stay in your seat. The bus driver and STRIPES 360 staff reserves the right to assign specific seating arrangements as needed.
6. Keep head, hands, and feet inside the bus.
7. Keep all body parts to yourself.

Communication

Please feel free to communicate with STRIPES 360 staff at any time. We understand that situations of concern may arise. As stated in Board Policy KL: Public Complaints, "[s]uch concerns are best resolved by addressing them at the level where the concern originated through communication with the appropriate staff members." If you have concerns to discuss with the Director of STRIPES 360; please contact the STRIPES 360 office. STRIPES 360 works with school staff (i.e. principals, counselors, and teachers) in order to provide the best and most consistent experience for your student. Information regarding your student may be shared and communicated with school staff to accomplish this.

Important information such as program changes or policy changes are made available through postings, emails and fliers. Information will also be shared via Tiger Talk, Newsletters, Emails, School Messenger, the STRIPES 360 Facebook page and the STRIPES 360 webpage.

Conduct and Discipline

We take a constructive approach to discipline and our staff regularly reviews rules with participants. Please, immediately report to staff any uncomfortable or threatening situations you or your child(ren) may experience while participating in STRIPES 360. We will investigate and make every effort to promptly resolve any inappropriate behavior.

Custody Issues

In cases where the student is the subject of a court order (e.g., Custody Order, Parenting Plan, Restraining Order, or Protection from Abuse Order), STRIPES 360 office must be provided with a copy of the most recent order and all amendments. Copies given to the school office do not transfer to the STRIPES 360 office. The orders of the court will be strictly followed. In the absence of a court order, program staff cannot limit the access and parental rights of one parent (or guardian) by the request of the other parent (or guardian), regardless of the reason.

Dismissal of Student from Enrollment in the Program

All reasonable efforts will be made to meet needs of the individual student; however, students may be dismissed from any program for the following:

- A student has been picked up late from the program in excess of three times.
- A student's account has entered suspension status in excess of three times.
- A student demonstrates an inability to benefit from the care offered by the childcare provider or whose behavior is detrimental to the other children (e.g., running away, fighting, verbal abuse, or deliberately hurting self, another student or staff).
- If Republic R-III School District personnel and the parent(s) cannot establish a mutually satisfactory working relationship.

Dress Code (Cub Care, Winter Escape and Summer Safari ONLY)

Students should be dressed according to the day's activities and weather. Closed-toe shoes are required; open toed shoes (flip-flops or sandals) or Crocs will **not** be allowed at Cub Care, Winter Escape and Summer Safari. Students need to wear gym shoes every day. Please make sure your student always has socks either on their feet or with them.

Field Trips and Activities (Cub Care and Summer Safari ONLY)

Students will be participating in field trips on Cub Care and Summer Safari days. Each field trip will have students off-site for a minimum of 5 hours a day. Unless otherwise stated all students must be signed-in by 9:00 a.m. Buses will leave promptly at the listed departure time and will not be held if you are running late. We are unable to care for your student should they arrive late and they miss the bus. Every student attending Cub Care or Summer Safari will be expected to go on field trips with the entire group. For safety reasons students may not be dropped off or picked up at the field trip location.

Homework Policy

Homework is an important concern. The needs and wants of families and schools in regards to homework are very diverse – not all children want or need the same thing. Some parents choose to do homework with their children at home, but others prefer that most of the child's homework gets completed during the program. We do our best to accommodate these diverse needs. Students may work on homework with the assistance of a staff person if time and student/staff ratios allow or during "free choice" times. However, this is an enrichment program with the emphasis on socialization and keeping students active and safe.

Please note that Tiger STRIPES and Tiger TEENS staff cannot force your children to do homework, but we will encourage those who have homework to complete it.

Late Pick-Up Fees

Pick-up from STRIPES 360 programs must occur by 6:30 p.m. for Tiger STRIPES, Tiger PALS, Cub Care and Summer Safari and 6:00 p.m. for Tiger TEENS and Winter Escape. Late fees will be imposed as follows: \$8.00 per student for each period of 1-10 minutes beyond the designated closing time. After the 3rd late pick-up the student may be dismissed from the program.

- There will be no exceptions or warnings. If you are late for any reason, (flat tire, work related issues, miscommunication between parents, etc.), a charge will be issued. A "no exceptions" policy makes it easier for us to apply the late policy to everyone consistently and fairly.
- A form indicating the student's name and at what time the parent arrived has been developed with the policy clearly stated. The parent and Site Leader will sign this form for documentation of the infraction.

Note: The school's clock will serve as the "official clock".

Medication and Other Individual Needs

- A permission to administer/medication authorization form must be completed and on file for students requiring the use of medication during any STRIPES 360 programming.
- Only rescue medications will be given during the time in which Tiger STRIPES, Tiger TEENS and Tiger PALS are in session. All other medicines should be given to your student before or after the program, or during the school day, by the school nurse.
- Only Doctor prescribed and rescue medications will be administered during Cub Care, Winter Escape and Summer Safari and staff will not administer the first dose of any medication. For the safety of all students and staff, over the counter medications will not be administered without a doctor's note.

Required medications must be provided prior to the students start date to Tiger STRIPES, Tiger TEENS and Tiger PALS independently from those distributed to the school as we do not have access to the nurse's office and there is not a nurse on staff during STRIPES 360 program hours. STRIPES 360 reserves the right to deny student access to the program without necessary medication.

- Medications must be provided in the original labeled container to a Site Leader with written instructions as to how the medication should be administered. A request to administer medication form needs to be signed by the parent/guardian.
- Students will not be allowed to self-administer medications.
- Parents of students that require special accommodations to meet their individual needs should notify the STRIPES 360 office at least 10 school days in advance to ensure that accommodations are in place before the student attends.

Open Door Policy

It is our policy to encourage parents and families to visit our program at any time with prior notice and approval by the Director of STRIPES 360. Adult guests will be limited to persons listed on the student's enrollment form, unless written notice has been given by parents prior to the visit. If guests interfere with the operation of the program, or upset the student, they will be denied access. Abuse of this policy may require the program to deny further guests.

Outdoor Temperature and Weather Policy

Outside recreation offers important time for physical activity and social development. Weather permitting, students are given outside time each day, so please be sure that your student is dressed appropriately. Many factors play a role in the amount of time the students spend outside including weather conditions, the clothing worn by a student, etc. The following guidelines will be used when determining the amount of time spent outside:

- A temperature above 40 degrees Fahrenheit and below 90 degrees Fahrenheit, all students will go outside.
- A temperature between 32 and 40 or 90 and 95 degrees Fahrenheit, all students will go outside; however the time spent outside will be limited to 15-20 minutes.
- A temperature/wind chill below 32 degrees or a temperature/heat index above 95 degrees Fahrenheit, outside time will be postponed until temperature is at approved levels.

At the first indication of lightning, thunder or severe weather of any kind, staff will bring students indoors and outside time will be eliminated.

STRIPES 360 and the Republic R-III School District reserve the right to cancel field trips or activities due to extreme heat or dangerously cold conditions. Inclement weather plans will be provided to

parents in the event a trip is canceled or changed to a new location. Communication will be provided via Facebook, email, and School Messenger.

Parent Involvement in the Program

Parents are invited and encouraged to be involved in STRIPES 360 activities. There are many different ways in which parents can participate and volunteer with STRIPES 360. If you are interested, please notify the Director of STRIPES 360 to make arrangements. All volunteers must have a cleared background check in accordance with the Republic R-III School Districts volunteer policy.

Personal Property

STRIPES 360 is not responsible for any personal property brought to the program. We will have baskets for your student to use to store their personal items. Use of personal electronics such as, but not limited to, the following: tablets, gaming devices, cell phones, and iPods is prohibited during program hours. No trading cards are allowed at STRIPES 360 programs (i.e. Pokemon, Yu-gi-oh, sports cards, etc.). School issued Chromebooks may be used during Tiger TEENS at the discretion of program staff.

Phone Policy

Students will not be allowed to use the site cell phone or their own during STRIPES 360 programming.

Phone calls pertaining to STRIPES 360 should be directed to the STRIPES 360 office at 417-735-3778 during office hours or to the staff at each school during program times.

- Lyon Elementary Tiger STRIPES – 417-379-2079
- McCulloch Elementary Tiger STRIPES– 417-343-9370
- Price Elementary Tiger STRIPES – 417-343-6235
- Schofield Elementary Tiger STRIPES – 417-350-3241
- Sweeny Elementary Tiger STRIPES– 417-350-7737
- Early Childhood Center Tiger PALS - 417-268-8437
- Middle School Tiger TEENS – 417-343-6210
- Cub Care, Winter Escape and Summer Safari – 417-343-9370

Program Changes

The Republic R-III School District and STRIPES 360 reserve the right to cancel, combine, change dates, times, fees, change staff or make any other revisions in the program which may become necessary. Advance notice of changes will be provided when necessary.

Reporting Suspected Child Abuse

As stated in District Policy S-160-P, Reporting and Investigating Child Abuse, “[a]ll school employees and school officials are required to report possible abuse or neglect of children. As mandated reporters, District staff and school officials will immediately report any child abuse or neglect they suspect or observe.”

Sign-in/Sign-out

Every student **MUST** be signed-in and signed-out of the program daily with both a parent signature and time. Only parents and those listed on the approved pick-up list (an emergency card/approved pick-up list will be provided on your first day), 16 years and older, listed on the enrollment form or authorized pickup list will be allowed to sign out a student from the program. Parents may authorize additional pickups anytime by adding them to the emergency card/approved pick-up list with the

STRIPEs 360 office. Failure to comply with the sign-in/sign-out system may result in dismissal from the program.

We check photo identifications daily. No student will be released to leave with someone who refuses to show identification when asked. This is for your child's safety. Please communicate with anyone on your approved pick-up list to bring identification.

Parents of a student in STRIPES 360 are entitled to immediate access, without prior notice, to their student whenever they are in the care of STRIPES 360 as provided by law. STRIPES 360 staff cannot, without a court order, limit the access of one parent by request of the other parent, regardless of the reason. In cases where the student is the subject of a court order, STRIPES 360 must be provided with a certified copy of the most recent order and all amendments.

Keep in mind, changes made in your child's daily routine can be confusing to the child, the school and to STRIPES 360 staff. Scheduled changes in the afternoon should be kept to a minimum. Confirmation of the schedule changes is the responsibility of the parent.

Note: In an effort to ensure the safety and security of your children, students enrolled in Tiger STRIPES and Tiger PALS must be signed into the program by 8:10 a.m. and cannot be signed out of the program until after 3:45 p.m. to avoid potential accidents and congestion. At many of our schools the bus lane or drop-off/pick-up lane is also used as the drop-off/pick-up lane for Tiger STRIPES and Tiger PALS. If you anticipate the need to pick up your child prior to 3:45 p.m., please contact the front office where your child attends school by 3:00 p.m. so he/she can be switched to a car rider for that day.

Snacks and Meals

STRIPEs 360 follows the food and nutrition guidelines for the Child and Adult Care Food Program and Missouri Child Care Licensing requirements set by the Missouri Department of Health and Senior Services in the design of our snacks.

- All snacks are peanut and tree nut free.
- Students with diet restrictions (other than peanut or tree nut allergies) must provide STRIPES 360 with a meal accommodation form. This form can be found at <http://www.republicschools.org/Page/2653>.
- On Cub Care, Winter Escape and Summer Safari days each student will need to bring a nutritious lunch from home. STRIPES 360 will provide two snacks (including a choice of juice or water) each day.

Special Activities

If your student will be attending a special activity (CORE Tutoring, Math Club, sports, etc.) on a regular basis, a permission slip or "Permission to Leave" form (this form can be obtained from a site leader) must be signed and kept on file for each activity.

- Your student will not be released or allowed to attend the activity without the signed permission slip.
- The form cannot be used as a blanket waiver for release at varied times or activities. It must specify dates and times for releases.

Special Care Plans

STRIPEs 360 is dedicated to serving all students and families needing our service provided that they can effectively operate within the regular staff to student ratio of 1:16. STRIPES 360 will not discriminate based on disability and will make reasonable accommodations for any disability that

adversely affects a major life activity. Unfortunately, there are times our programs cannot meet the needs of some students based on ratio requirements.

STRIPEs 360 staff will familiarize themselves with all student's files including IEPs, 504s, allergies and special needs information in order to adequately supervise and care for each student.

Staff Training and Professional Development

STRIPEs 360 staff members are selected for their experience, skills, and love of children. All staff members undergo fingerprint clearance and background checks. STRIPEs 360 leadership team is certified in CPR/First Aid and trained on Emergency Disaster and Response, Mandatory Child Abuse and Neglect Reporting, Health and Safety, and Social and Emotional Health as required by state law.

STRIPEs 360 Student Discipline Policy

STRIPEs 360 will follow the District's Discipline Policy. In the event a student has difficulty following this policy, STRIPEs 360 staff will contact the parents and appropriate school personnel. The District Discipline Policy is designed to create a safe atmosphere, foster student responsibilities, instill respect for the rights of others, and to ensure the orderly operation of the District's schools. Any violations will be documented by the program staff, signed off on by the parents, and placed in the students' file.

General Rules

1. Be Respectful
2. Be Safe
3. Be Responsible
4. Use ONLY Appropriate Social Interactions
5. Use Appropriate Language

Disciplinary Actions

Parents will receive documentation of each occurrence and a signed copy will be kept in the student's file. If you have concerns about disciplinary actions, we encourage you to speak to the Site Leader first.

NOTE: SEVERE BEHAVIOR concerns or repeated occurrences of poor behavior may result in your student being suspended from ALL STRIPEs 360 Programming indefinitely.

Suspension or Dismissal

STRIPEs 360 reserves the right to suspend or dismiss a student from a program. The decision to suspend or dismiss a student from a STRIPEs 360 program is at the discretion of the Director of STRIPEs 360 and the Republic R-III School District. **See STRIPEs 360 Scope and Sequence for behaviors or incidents that may result in suspension or dismissal.**

Prior to suspension or dismissal, an investigation of the incident may be necessary. In the event a student is dismissed from a STRIPEs 360 program, parents will receive documentation of the incident. Re-enrollment may be considered after a period of one calendar year by contacting the Director of STRIPEs 360. Re-enrollment is not guaranteed.

NOTE: The Director of STRIPEs 360 reserves the right to suspend or dismiss a student at any time due to the severity of an incident, student behavior, or to ensure the safety of the other students and staff in the program.

Early Childhood Education Program

Preschool Program Curriculum

The Republic Pre-school program curriculum is the Emergent Language and Literacy Curriculum along with the methodology of High Scope. Both the Emergent Language and Literacy Curriculum and High Scope are aligned with the Missouri Department of Elementary and Secondary Education Early Learning Standards. We work to create a nurturing environment that is physically and emotionally safe for each child. Learning activities are structured around developmentally appropriate practices and incorporate a broad scope of communication, motor development, play skills, social interaction, pre-readiness and kindergarten readiness skills.

Tuition/Fee Structure

Tuition is due each month in advance of student attendance and varies by enrollment type. Please go to [Preschool Registration Information](#) for tuition fees based on classroom options.

Payment Policy: All fees must be paid within five calendar days of the payment due date. All accounts that are not paid within the five calendar days will be assessed a \$10.00 late fee at 4:00pm, and your child may be dismissed after the tenth calendar day if the tuition and late fee remain unpaid unless prior arrangements are made and agreed to in writing. There will be a returned check fee of \$10 in cash. After the third insufficient funds notice, all tuition must be paid in cash from that point forward. If paying by credit card, the transaction and processing fees will be added to the payment amount. Please schedule a time to meet with the Director if you need to make alternative payment arrangements or if extenuating circumstances arise.

Daily Late Fees: It is the responsibility of the parent/guardian to contact the preschool office should circumstances arise to cause a delay in picking up a student. The Preschool Director reserves the right to impose a late fee after 11:40 and 3:40 each day a student remains under the supervision of program staff after the class dismissal time. If a student has been picked up late from the program in excess of three times, he/she may be dropped from the program.

Proration of Tuition: If, for any reason, a child is withdrawn from the program a two week notice is required. Any and all proration of tuition is up to the discretion of the Preschool Director and will be based upon the timing and circumstances of the student's withdrawal from the program.

Enrollment Procedures/Orientation

Age eligibility for participation in the Republic Preschool program is set by the kindergarten entrance requirements of Missouri law. In order to enroll, a child must be 3 years of age by August 1st of the calendar year. As part of enrollment, a parent must provide a non-refundable \$30 registration fee must be paid at enrollment and the first tuition payment must be paid in full by August 1st.

At the beginning of the school year, the teachers of the Republic Preschool program will host an Open House. At the Open House, families are given the opportunity to meet the program staff, begin familiarizing themselves with the program policies and procedures, and get a review of the classroom expectations.

All adults, including parents, who participate in any Early Childhood event or activity, will be required to submit to a CD Child Registry background screening prior to attending. Forms must be turned in at least five business days before the event or activity.

Attendance and Absence Procedures for Early Childhood Education Students

Regular attendance is essential in establishing a good teaching and learning environment. The District's goal is for each student to have 95% attendance. Parents are expected to call the school when a student is absent. School, not the parent, will have final determination as to whether an absence is excused. Therefore, the following guidelines and procedures will be used in governing attendance:

When students are absent from school, parents should call the school before 8:30a.m. Parents will be responsible for ensuring that their children obtain their make-up work. It must be understood that a classroom experience, once missed, most often cannot be made up. Experiments, classroom interactions and classroom presentations cannot be recreated. Make-up work will depend on the subject matter as well as each instructor.

School attendance is not recommended when:

- Student has a fever
- Vomiting and diarrhea
- Persistent cough
- Generalized rash all over body
- Sore throat with fever and enlarged nodules in the neck
- NOTE: Student should be fever-free, without medication, for 24 hours before returning to school.

The following procedure is in place for students based on attendance percentages:

95-100%	<ul style="list-style-type: none">➤ Regular attendance procedures with monitors.➤ Building secretaries will make contact with parents for all absences.
90-94%	<ul style="list-style-type: none">➤ Secretaries and classroom teachers monitor patterns of tardiness and/or leaving early.➤ Monitor multiple tardies or students who regularly leave early.➤ Monitor for patterns.➤ Quarterly letter home to parents.
95-100%	<ul style="list-style-type: none">➤ Regular attendance procedures with monitors.➤ Building secretaries will make contact with parents for all absences.

85-89%	<ul style="list-style-type: none"> ➤ Monthly letter home to parents. ➤ Secretaries and classroom teachers monitor and report tardies, leaving early, and absences. ➤ Administrator and teacher discussion. ➤ Phone call from counselor, classroom teacher, or building administrator.
Below 85%	<ul style="list-style-type: none"> ➤ A note from the doctor's office for medical absences will be required. ➤ A nurse check-in may be required. ➤ Conference with building administration. ➤ Referral to CARE Team. ➤ Interventions to support regular attendance. ➤ Possible home visit. ➤ Educational Neglect hotline.

* This may not be applicable to a student who is absent as a direct result of his or her disability as written in the Individualized Education Program (IEP) or 504 plan.

Students are expected to make up assignments from missed classes within the time period established by their teachers.

Any conference may be waived by the principal if the absences were caused by a specific event or long-term illness. In cases where the District is aware that a student must be absent for an extended period of time, the District may arrange for the student to receive instruction by other appropriate means.

Dismissal of Child from Enrollment in the Program**

All reasonable efforts will be made to meet needs of the individual student attending the Republic Preschool program; however, a student may be dismissed by the program for any of the following:

- A student has frequent stool/urination accidents.
- A student demonstrates an inability to benefit from the care offered by the childcare provider or whose behavior is detrimental to the other children (e.g., biting, running away, fighting, verbal abuse, inappropriate language, or deliberately hurting another student or staff).*
- Student's individual needs cannot be met by current staff.
- Care of a student may be discontinued if the provider and the parent(s) cannot establish a mutually satisfactory working relationship.*
- Immediate dismissal may occur if the safety of the student or of the other students is eminent.

*NOTE: Reference Missouri Department of Health and Senior Services/Daycare Licensing Rule

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Daily Time Schedule

The Republic Preschool program is structured to accommodate children from ages three through age six. Our program offers both morning and afternoon classes. The morning sessions tentatively run from 8:30-11:30 AM, and the afternoon session tentatively runs from

12:15-3:40 PM on weekdays according to the Republic R-III School District calendar. All students will be dismissed on Fridays at 2:40 PM for Early Release.

If a student needs to be picked up early; they must be picked up by 11:00 a.m. for the morning class or 3:00 p.m. for the afternoon class. A schedule of daily activities and daily lesson plans are posted outside each classroom.

Students will be released to specified parent/guardian only, unless otherwise indicated in writing. Children are not released to anyone that is not listed on the child's records or to anyone under the age of 16.

Parking Lot Safety

Parents may not leave children in their vehicles unattended. Parents must supervise their children at all times in the parking lot. Students should not be allowed to play in the parking lot or vicinity of the parking lot. The bus lane is for bus traffic only unless specific arrangements have been made with the Director.

Educational Records

A list of all currently enrolled children with appropriate emergency phone numbers is maintained in each classroom and the preschool office. The child's complete registration folder, including general medical information, is also located in the preschool office. Specific medical information is kept up to date and on file in the Nurse's health office. Parents may request at any time to view their child's record by submitting a written request to the Director; however, a period of up to three business days may be required depending upon the nature of the request.

Confidentiality

Any student information will not be released to anyone other than parent or legal guardian unless a release of student information is completed and signed by the parent or legal guardian. Court orders need to be shared with the Director if a noncustodial parent is not to have access to educational records. Parents or other agencies may not observe a classroom with other students present due to confidentiality laws. Videotaping is prohibited at all times while on Early Childhood Center property. Any parent or legal guardian taking pictures during classroom celebrations must be pre-approved by the Director and must only take pictures focusing on their own child(ren). This is to ensure the safety and privacy of students who may have circumstances that prohibit photos or names to be public.

Student Behavior Management/Discipline Policy and Procedures

The Republic R-III School District Discipline Policy is designed to create a safe atmosphere, foster student responsibilities, instill respect for the rights of others, and to ensure the orderly operation of the District's schools. **Please see the [Early Childhood Discipline Scope and Sequence](#) for specific policies and procedures.**

Reporting Suspected Child Abuse

As stated in District Policy S-160-P, Reporting and Investigating Child Abuse, “[a]ll school employees and school officials are required to report possible abuse or neglect of children. As mandated reporters, District staff and school officials will immediately report any child abuse or neglect they suspect or observe.”

Communication

Open and effective communication between the school personnel and our preschool families is vitally important. Teachers will post weekly newsletters outside their classrooms. Additional notes or flyers about special activities and events will be sent home as they become available. Each classroom will utilize the SeeSaw app to send photos and messages directly to parents. Throughout the classroom, student work, photos, and special projects will be showcased. A parent may schedule a conference with a teacher and/or the Director at any time.

Classroom Celebrations

Parents are encouraged to help us celebrate special events in the classroom community, such as birthdays. We request that no birthday treats (cupcakes, cookies) are provided; however, we welcome small items such as mini playdough, stickers, pencils, etc. Invitations to birthday parties may not be distributed in the school building without specific permission from the Director. One requirement would be that ALL students in the classroom will be invited to the party.

Snack

Parents are required to provide a snack monthly for the entire class. Teachers will have a snack calendar for parents to bring a specific snack item. Food brought should be individually wrapped or in the original unopened container. Juice is provided by the Early Childhood Center. A doctor's note must be provided for any substitutions of snack. Parents will then be required to provide the alternative snack in the original unopened container.

Emergency Drill Procedures

It is mandated that disaster drills be conducted monthly during the school year. In compliance with these regulations, the Republic R-III School District has established procedures to be carried out in evacuating and protecting the students. Instructions for such emergencies are explained by teachers, posted in all classrooms, and practiced on a regular basis.

Support for Students with Disabilities

The Republic Preschool has a team to assist classroom teachers with support for students with disabilities attending our program. The CARE Team provides screenings, interventions, and referral services based upon individual student needs. A teacher or parent can request support from the team if the student is demonstrating difficulty in the classroom environment.

Republic Preschool Class Descriptions

Morning sessions are tentatively scheduled to begin at 8:25 AM and dismiss at 11:25 AM. Afternoon sessions are tentatively scheduled to begin at 12:15 PM and dismiss at 3:25 PM. Full day sessions are tentatively scheduled to begin at 8:25AM and dismiss at 3:25PM with the exception of Friday where dismissal is at 2:25pm for District early release.

All students must be completely potty trained. Parents will provide transportation.

Class structure and skill focus vary to meet the different developmental needs of children. Please review each description and check the birthdate range before selecting the appropriate class for your child's needs based upon the primary focus and expected outcomes.

Monday/Wednesday AM or Tuesday/Thursday AM: Communication/Motor/Play Skills

The Monday/Wednesday and Tuesday/Thursday class is designed for three and four year olds who have had little or no formal preschool experience. The curriculum emphasizes building play skills, language development, emotional/social growth, and the development of motor skills. Children must be 3 years of age before August 1st of the calendar year.

Monday-Friday PM: Readiness Skills

The Monday/Wednesday and Tuesday/Thursday class is designed for three and four year olds to prepare children for the transition to Kindergarten the following school year. Due to this class being 5 half-days per week, the focus is on readiness skills. Curriculum focuses on an active, hands-on approach to learning in the areas of literacy, mathematics, social/emotional, and physical development. Children must be 4 years of age before August 1st of the calendar year.

Monday-Friday Full-Day Class Description: Kindergarten Readiness Skills

The Monday – Friday full-day class option is designed for four and five year olds to prepare children for a successful transition to Kindergarten the following school year. Curriculum focuses on an active, hands-on approach to learning in the areas of literacy, mathematics, science, social studies, creative arts, social/emotional, and physical development. All students must be completely potty trained. Parents will provide transportation. Children must be 4 years of age before August 1st of the calendar year. Attendance expectation for this class is 90%.

Full-day only: Tiger P.A.L.S. wrap around care will be provided through the STRIPES 360 program. This is an additional cost.

SOAR Gifted Program Information

Mission: Republic SOAR program identifies, advocates, and supports the unique needs of gifted students.

Vision: The vision of the Republic SOAR Program is to foster an educational environment and provide 21st century learning experiences that allow gifted students to realize their full academic, social, and emotional potential in order to become well-adjusted, successful, contributing members of society.

Objectives: Through a variety of individual, small group, and whole group activities SOAR students will:

1. Participate in new and challenging learning experiences.
2. Participate in learning opportunities that encourage individual growth at varying levels of abilities, interests, and needs.
3. Develop creativity, reasoning, and communicative skills.
4. Grow in personal and social responsibilities.
5. Develop research techniques using advanced technology.

Historical Perspective: By law and tradition, Missouri school Districts are expected to provide programs of instruction suitable for the full range of student ability, from handicapped and disadvantaged learners through those who are academically advanced. In 1973, the General Assembly recognized that there are a limited number of academically advanced students whose mental capacity and learning potential are so advanced that they need services beyond the level of those ordinarily provided. As a result, in 1973, the General Assembly authorized the state program for gifted students. In so doing, the General Assembly did not intend to diminish in any way the regular program of instruction or to supplant existing programs for the academically advanced (superior) students. The intent was clearly to support special efforts to increase the educational opportunities available for students who are identified as gifted. The state special education law (H.B. 474) enacted in 1973, authorized the State Board of Education to establish standards for special programs for gifted students. The following sections of state law pertain to gifted education programs.

Section 162.675, RSMo, defines gifted children as "those children who exhibit precocious development of mental capacity and learning potential as determined by competent professional evaluation to the extent that continued educational growth and stimulation could best be served by an academic environment beyond that offered through a standard grade level curriculum."

Section 162.720, RSMo, states that school Districts may establish programs for gifted children "where a sufficient number of children are determined to be gifted and their development requires programs or services beyond the level of those ordinarily provided in regular public school programs . . ." and states that the State Board of Education "shall determine standards for such programs. Approval of such programs shall be made by the State Department of Education based upon project applications submitted each year."

Philosophy: The Republic R-III School District recognizes the unique value, needs, and talents of each individual student. The District is committed to providing a program to meet the designated social and emotional needs of this population while providing the opportunity for gifted students to advance in all areas of academic strength.

State-Approved Program: SOAR is a state-approved gifted program. The Missouri State Department of Elementary and Secondary Education (MO DESE) has set standards for the selection of gifted students which are met by SOAR policies and procedures. The services provided by SOAR are unduplicated by any other program existing in the Republic School District. Qualifying students in grades kindergarten through grade twelve may participate in SOAR services.

Reevaluation of Eligibility: On rare occasions it may be necessary for a re-evaluation process to be initiated and implemented by the Gifted Specialist to determine a child's continued eligibility in the program. The re-evaluation may include additional individual assessment data if necessary. The student must continue to show evidence of giftedness as indicated in the initial evaluation. The primary focus will be on the need for continuing gifted education services. The following data will be considered:

1. Previous individual assessment data
2. New individual assessment data (if determined necessary)
3. District assessment data d. State assessment data
4. Classroom data
5. The present level of academic achievement and related developmental needs g. The educational needs of the child
6. The strengths of the child
7. The needs of the child which cannot be met without gifted education services

The Gifted Specialist will be responsible for managing the re-evaluation process.

Checkout Procedures (grades K-5 only): Although we encourage children to arrive on time to school and stay the whole day, we understand there may be times when a child may need to be picked up early.

- If the child is ill, the school nurse will notify the parent to come pick him/her up at the SOAR site. The gifted specialist will notify your child's home site office and homeroom teacher that your child had to leave early from school. Home site will adjust attendance as needed.
- If child needs to leave for other reasons (doctor appointment, etc.) the parent will need to call the SOAR site and email the specialist of this need and the time child is expected to pick up. The gifted specialist will notify your child's home site office and homeroom teacher that your child had to leave early from school. The home site will adjust attendance as needed.

The following is the SOAR site office phone numbers: Lyon Elementary Office Number: 732-3630

Homework: Students are responsible for all general education content and concepts. If a student's individual plan calls for the student to be removed from the regular education setting for a period of time, the student will not be required to make up daily assignments that they miss during their absence from the regular classroom. Students are still responsible for the concepts, learning, tests, and projects assigned or due during their absence. Students should not be penalized for being gone (e.g., miss recess or specials, lose points). For students in grades K-5, their classroom teacher will provide a Concepts Covered in Class form. The form will indicate what the student will have missed and need to make up. It will be the responsibility of the grade 6-12 student to be given, in advance, a list of all work that they will be missing while they are at SOAR. Classroom teachers are encouraged to plan tests, projects, and special activities on days other than when the student will be absent from the regular classroom if possible.

Individual Gifted Education Plan (IGEP): The Gifted Specialist will develop and oversee each student's Individual Gifted Education Plan (IGEP). As case manager, the Gifted Specialist will create a plan that provides gifted education services to meet each student's individual needs.

An IGEP that promotes challenging expectations and ensures participation and progress in the general education curriculum is one that focuses primarily on local curricular content standards and related assessments.

Each individual student identified as gifted will have an Individual Gifted Education Plan. To create this plan, the Gifted Specialist will work in collaboration with the following individuals:

- Counselor
- Administration
- Student
- Classroom Teacher
- Parent/Guardian

Additional school personnel may be asked for input if necessary. The following schedule will be implemented to support the plan:

- a. Specialists will survey student, classroom teacher and parent.
- b. Plan is written by specialist.
- c. Draft is sent to all parties, corrections made.
- d. Copy of plan is sent to classroom teacher and administration.

IGEPs will be implemented for a maximum of one calendar year but may be reviewed and revised as necessary. Once a student reaches 9th grade, their four year high school plan will serve as their IGEP. The Gifted Specialist may assist building level guidance and administrative staff in the development of and implementation of the four year plan.

Location: For children in Grades K-5: Students will be shuttled to Lyon Elementary to spend the day with the elementary specialist.

School Attendance Days (grades K-5 only): To allow students not to miss specials for extended periods of time, the day your child attends will rotate each quarter.

Service Delivery Models: A continuum of services is predicated on evidence that giftedness is multi-faceted and may manifest itself in many ways and to many degrees across individuals and/or groups of identified gifted learners. Hence, one service delivery option will not serve all gifted learners equally well. To ensure an appropriate education, a continuum of services should be designed to address specific needs of many different types and levels of giftedness from kindergarten through grade 12. Students may be “cluster grouped” during the typical grade level scheduling process to facilitate effective service delivery.

For a continuum of services to be provided, multiple educators must be involved in service delivery. Reliance upon a single individual to deliver services to children is unreasonable. The Gifted Specialist, acting as a case manager, will work with the classroom teacher, student, parents, guidance counselors, and administration in order to determine the best service delivery plan for each individual child. Outlined below are program options that will be available to students identified as gifted in the Republic School District.

- 1) **Advisory Class:** Advisory class is a part of the professional learning communities concept adopted by the Republic R-III School District which provides secondary students the opportunity for academic advisement, goal setting, career and college preparation, and study skills. Students identified as gifted may be assigned to a common advisory class based on a decision by the IGEP team. This allows students to develop positive relationships with the

Gifted Specialist, who will be able to support growth and success socially and academically. This time will be utilized for academic support and will focus attention on students' academic progress. The Gifted Specialist will focus on and emphasize priorities associated with the needs of each particular student. Seniors may focus on college applications, career preparation, and plans post high school. Advisory period for underclass students and middle school students may include goal setting and study skills.

- 2) Curriculum compacting: Curriculum Compacting is a process to "streamline" and modify the grade-level curriculum by eliminating material that students have previously learned. In doing so, all learners are challenged, and students who demonstrate high levels of achievement are provided with time for differentiated enrichment or acceleration activities. Curriculum compacting is an instructional technique that is specifically designed to make appropriate curricular adjustments for students in any curricular area and at any grade level. Essentially, the procedure involves (1) defining the goals and outcomes of a particular unit or segment of instruction, (2) determining and documenting which students have already mastered most or all of a specified set of learning outcomes, and (3) providing replacement strategies for material already mastered through the use of instructional options that enable a more challenging and productive use of the student's time. Curriculum compacting generally prescribes the natural pattern that teachers ordinarily would follow if they were individualizing instruction for each student.
- 3) Dual Credit/Advanced Placement: College courses can be taken for dual credit (i.e., high school and college credit). Such courses may be taken off campus at area colleges or on campus through various options (e.g., Advanced Placement, Internet, classes designated as dual credit in the planner).
- 4) Grade Acceleration: A student is moved ahead of normal grade placement. This may be done during an academic year or at year-end. It may also be possible for a student to spend the first semester in one grade and advance to the next grade for second semester. Grade acceleration will be implemented under the following conditions:
 - The student's IGEP team has determined grade acceleration to be appropriate
 - Any IGEP team considering acceleration from middle school to high school must include a high school representative
 - Acceleration of grade levels is recommended to be one grade level at a time
 - Acceleration from 7th to 9th grade is not recommended
 - IGEP teams considering acceleration for a student currently in grades K-8 will complete the Iowa
 - Acceleration Scale, 3rd Edition prior to making the acceleration decision
 - IGEP teams considering acceleration for a student currently in grades 6-8 will complete the ACT
 - Engage in addition to the Iowa Acceleration Scale, 3rd Edition prior to making the acceleration decision.
- 5) General Classroom Enrichment: This method calls for offering enrichment opportunities within the general classroom environment if the team determines it is appropriate. Efforts are made by the classroom teacher to create learning experiences related to the general education curriculum (i.e., both local and state standards) that meet students' identified needs through differentiated instruction.
- 6) Individual and Small Group Counseling: Affective education and counseling are both concerned with personal development and emotions. Affective activities are often led by the Gifted Specialist and consist of planned exercises and activities that help students clarify their own feelings and

beliefs as related to the curriculum. Counseling, directed by an individual trained in counseling, focuses on individuals. It involves problem solving, goal setting, conflict resolution and deeper understanding of self. Many times, such counseling is unrelated to the curriculum.

- 7) Special Class Option: At the middle school level, students have the option of attending a special elective course as part of their SOAR programming.
- 8) Pull-Out: Pull-out is a means for a trained specialist to provide an array of individual and group services designed to meet the specific academic, social, and emotional needs of each gifted student in a place where necessary resources are available.
- 9) Self-Designed Courses or Independent Study: Self-designed courses and independent study can be an excellent way to vary the depth at which students learn. Direction and supervision, along with a study plan, are provided to ensure student success. A format is developed, and structure is established that will indicate when the study is completed. An independent project may be a resulting artifact of an independent study.
- 10) Special Enrichment Options: Various special enrichment options will be explored. Examples are as follows: Great Books, Young Writers Society, Future Problem Solving Program International, National History Day, Academic Decathlon, Thinking Cap Quiz Bowl, Continental Mathematics League, Math Counts, Stock Market Simulation Game, Knowledge Master Open, Science Olympiad, MSU Literature Festival, an annual academic field trip, and SOAR Summer School. Some of these activities are offered after school, on Saturdays, and during the summer months.
- 11) Subject Acceleration: A student is placed in a class for a part of a day with students at more advanced grade levels. The student may be assigned to a higher grade for part of the day. Subject acceleration will be implemented under the following conditions:
 - The student's IGEP team has determined subject acceleration to be appropriate
 - Any IGEP team considering subject acceleration from middle school to high school must include a high school representative
 - Acceleration of subject levels is recommended to be one grade level at a time
 - All credit earned by a student while participating in high school coursework will be placed on student's transcript as such and will be valid for credit towards graduation
 - All students will be required to attend at least 7 semesters of high school to achieve graduation
 - No subject acceleration in the area of science will be permitted at the secondary level
 - Subject acceleration at the secondary level will only be considered in the areas of math, English language arts, and foreign language (secondary students ready for Geometry or English 1 will be prioritized)
 - Subject acceleration in the area of social studies may be considered on a rare basis providing a pre- test in the specific area under consideration has been administered and reviewed
 - IGEP teams must consider the availability of class space when considering subject acceleration
 - If class space is limited, preference will be given to students based on highest grade level

The benefits that accrue when using a continuum of services matched to individual needs are extensive. Examples of such benefits are noted below.

- Congruence between gifted learners' needs and the learning environment provide opportunity for development in cognitive, psychosocial, and physical areas.
- Fewer incorrect identifications occur (e.g., incorrectly identifying students as emotionally disturbed, immature, or socially inappropriate).

- Chronological and intellectual peer groups exist to support students' continuing development. Gifted learners maintain high levels of interest in learning, motivation, and task persistence.
- Services for gifted students cross all formats for differentiated options (e.g., consulting teacher, resource room) and are not limited to a sole service design.
- Services are relevant and matched to the needs of gifted learners.
- Meeting affective and cognitive needs as well as providing college and career guidance can be better ensured.

Transportation (grades K-5 only): On the children's assigned SOAR day the students will arrive to their home school site as they do all other days of the week and report to their homeroom teacher. The school District will have a school bus shuttle between elementary buildings in the morning. Homeroom teachers will dismiss gifted students to main office to catch shuttle. At the end of the day the gifted specialist will escort students to the shuttle to be driven back to their home site to report back to their homeroom teacher. Students will be dismissed to go home with their homeroom class.

District Policy Information

English Language Learners I-150-S

The District provides programs and support for students in order to provide equal educational opportunities for students with limited English proficiency (LEP).

Free language interpreting and translation is available for parents/guardians and students who require it. If you require an interpreter, please inform your student's teacher or school, and the District will arrange for an interpreter to assist at no cost to you. If we do not have an interpreter for your language, we will work to find someone who can help.

Information on District programs such as Gifted Education, AP classes, Special Education, extracurricular activities, and others can be found on the District website. The website features the ability to translate information into more than 100 languages and additional translation services are available through the District.

Missouri school Districts are responsible for meeting the educational needs of an increasingly diverse student population by providing a wide range of resources and support to ensure that all students have the opportunity to succeed and be college prepared and career ready. Our school District has programs designed to help meet the unique educational needs of children working to learn the English language, students who are advanced learners, students with disabilities, homeless students, the children of migratory workers, and neglected or delinquent students. For more information contact the Director of Federal Programs and Student Support Services.

For more information about the programs for students with LEP or assistance for families, please contact:

Title:	Director of Federal Programs and Student Support Services
Address:	636 N. Main, Republic, MO 65738
Phone #:	(417) 735-3715
Email:	beth.trogdon@republicschools.org

Physical Examinations and Screenings S-146-S

The District will generally obtain parental consent before administering a physical examination or screening on a student. However, the District may forgo obtaining parental consent if there is a health or safety concern or by court order.

No nonemergency, invasive physical examinations or screenings of students are scheduled or expected to be scheduled at this time.

Parents and guardians will be provided an opportunity to opt out of any nonemergency, invasive physical examination or screening of their student.

This policy does not apply to any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parent notification.

Surveying, Analyzing, and Evaluating Students S-150-S

Protection of Pupil Rights Amendment Information:

The District has developed District Policies regarding the rights of a parent/guardian to:

- Inspect all instructional materials.
- Inspect and provide prior written consent for a student to participate in certain student surveys.
- Be informed of and provide prior written consent for physical examinations or screenings that the school or agency may administer to a student.
- Be informed of the District's collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose), including arrangements to protect student privacy that are provided by the agency in the event of such collection, disclosure, or use.

If a parent/guardian would like to request the review of any of the above materials, please contact the District Custodian of Records at (417) 732-3605.

All District policies can be located at: <https://egs.edcounsel.law/republic-school-district-policies>

School Nutritional Program F-290-S

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: [How to File a Complaint](#), and at any USDA office, or

write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
Fax: (202) 690-7442; or
Email: program.intake@usda.gov

This institution is an equal opportunity provider.

Student Transfers S-120-S

The District will enroll students in the school associated with the attendance area in which the student resides. If a student's residence changes to a different attendance area within the District, the student must transfer to the associated school. The Superintendent or designee may consider exceptions to this policy under the following conditions:

1. The District will not generally grant requests for transfers but the District will make limited exceptions based upon educational needs of the student. Resident parents/guardians may request a transfer to another school within the District by completing the transfer request form. All transfer requests will consider a school's space and class sizes. The District may rescind a transfer for any reason, including but not limited to, disciplinary issues and absenteeism. Any student who transfers to a school outside the student's attendance area based upon residence will be subject to all eligibility rules of the Missouri State High School Activities Association (MSHSAA). The final decision regarding a student transfer rests with the District administration. The District will not provide transportation outside the student's attendance area unless required by law. The Board authorizes the Superintendent to establish student transfer procedures.
2. The Superintendent or designee may transfer students between schools if a transfer is necessary for the student's safety, health, or welfare, or to address overcrowding in a school. The decision of the Superintendent regarding a student transfer will be final.
3. Students who are homeless or in foster care may attend their school of origin if it is in the student's best interest. The District may assign District students with disabilities (served under the provisions of an Individual Education Program (IEP) or Section 504 Plan (504)) to a school outside the student's attendance area as determined by the IEP or 504 team. In special circumstances, and at the mutual discretion of the participating school Districts, Districts may contract for necessary services for students with disabilities.
4. The District will consider students placed into programs by the Missouri Department of Mental Health (DMH), the Department of Social Services (DSS), or by a court order a resident of the District in which the program is housed. The District will allow a student to attend another school within the District if that student is enrolled in a persistently dangerous school or becomes a victim of a violent criminal offense on school property as mandated by state regulations.

Tobacco-Free Policy C-150-S

To promote the health of all individuals, the District prohibits all employees, students and patrons from smoking or using tobacco products, electronic cigarettes or imitation tobacco or cigarette products in all District facilities, on District transportation, on all District grounds at all times and at any District-sponsored event or activity while off campus.

Firearms and Weapons F-235-S

Possession of weapons, including concealed weapons, on District property, on District transportation or at any District function or activity sponsored by the District are banned unless the visitor is an authorized law enforcement official or is specifically authorized by the Board.

Additional Public Notice Information:

Trauma Informed Schools:

The District is required to inform parents of District students of the website developed by the Missouri Department of Elementary and Secondary Education regarding their Trauma-Informed Schools Initiative: <https://dese.mo.gov/traumainformed>.

Complaints Regarding Federal Programs C-125-S:

The District receives funds under the federal Elementary and Secondary Education Act (ESEA) and is required to follow federal law regarding the ESEA governed programs. Any concerns or complaints that the District may have violated these laws should be reported to the District's Compliance Officer for immediate investigation so that the District may successfully address the issue. The District's Director of Federal Programs will be responsible for investigating and addressing all specific allegations of violations of federal statutes and regulations governing Title I, Parts A, B, C, D; Title II; Title III; Title IV, Part A; or Title V of the ESEA.

Additionally, you may file a complaint with the Missouri Department of Elementary and Secondary Education per their Complaint Procedures available [here](#).

Parent and Family Involvement and Engagement (Title I) I-135-S

The District encourages effective involvement by parents, guardians, and families to support the education of their children. In consultation with the State Board, educators, local associations, parent organizations and individual parents/guardians whose children are enrolled in Republic R-III, the District will:

1. Promote regular, two-way communication between home and school.
2. Promote and support responsible parenting.
3. Recognize that parents and families play an integral role in assisting their children to learn.
4. Promote a safe and open atmosphere for parents and families to visit the school that their student(s) attend and actively solicit parental/family support and assistance for school programs.
5. Include parents as full partners in decisions affecting their children and families.
6. Avail community resources to strengthen school programs, family practices, and the achievement of students.

The Schoolwide Program Plan is available here: [<https://www.republicschools.org/Page/3335>]

The School Parent and Family Engagement Plan may be found here:

<https://www.republicschools.org/Page/1363>.

District Discipline Scope and Sequence S-170-S

1. **Alcohol/Drugs:** The use, sale, transfer, distribution, possession, or being under the influence of prescription drugs, alcohol, tobacco products, electronic cigarettes, vaping products, other nicotine delivery products, imitation tobacco products, narcotic substances, unauthorized inhalants, controlled substances, illegal drugs, counterfeit substances, imitation controlled substances, drug/tobacco paraphernalia, or over the counter drugs on any District property, vehicles, or at District-sponsored events. However, students may use, possess, and be under the influence of their prescription drugs and over the counter drugs in compliance with District procedures.

Offenses in categories 1A and 1B are cumulative in grades 6-8 and 9-12. Prohibited products will be confiscated.

A. Possession or Use (school police notified).

Offense	Elementary School	Middle School	High School
1st	Conference - 10 days OSS or 5 days OSS with counseling`	2-10 days OSS or 5 days OSS with counseling if 10 days are assigned	2-10 days OSS or 5 days OSS with counseling if 10 days are assigned
2nd	5-10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

B. Sale or Distribution (school police report required).

Offense	Elementary School	Middle School	High School
1st	Conference - 10 days OSS	2-10 days OSS	2-10 days OSS with counseling – not reducible
2nd	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

2. **Arson:** Starting or attempting to start a fire or causing or attempting to cause an explosion. Arson violations are divided into two categories

A. Class I Arson Offense (school police notified): Arson that causes no appreciable property damage, injury to persons or interruptions to the educational or extracurricular process; or an attempt to commit arson.

Offense	Elementary School	Middle School	High School
1st	Conference - 1 day OSS	2-6 days OSS	3-7 days OSS
2nd	3 days ISS - 5 days OSS	6-10 days OSS	6-10 days OSS
3rd	3-10 days OSS	10 days OSS	10 days OSS + (up to 180 days OSS or expulsion)

B. Class II Arson Offense (school police report required): Arson that causes property damage, injury to persons or interruption to the educational or extracurricular process.

Offense	Elementary School	Middle School	High School
1st	1-10 days OSS	4-10 days OSS	4-10 days OSS + (up to 180 days OSS or expulsion)
2nd	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

3. **Assault:** Knowingly causing or attempting to cause serious physical injury or death to another person, recklessly causing serious physical injury to another person, or any other act that constitutes criminal assault in the first, second, third, or fourth degree. Assault is divided into six categories. Offenses in 3A, 3B, 3C, 3D, and 3E are cumulative during each academic school year in grades 6-12.

A. Class I Assault (school police notified): Behavior that does not meet the definition of Class II Assault toward a person who does not indicate and desire to fight and thereafter does not engage in such conduct.

Offense	Elementary School	Middle School	High School
1st	Conference - 2 days OSS	2-5 days OSS	3-5 days OSS
2nd	2 days ISS - 5 days OSS	5-10 days OSS	5-10 days OSS
3rd	3 days ISS - 10 days OSS	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

B. Class II Assault (school police report required): Behavior toward a person who does not indicate a desire to fight and thereafter does not engage in such conduct, which causes significant physical injury (e.g. stitches, broken bones, unconsciousness, or where an ambulance must be called to care for any person).

Offense	Elementary School	Middle School	High School
1st	1 day ISS - 5 days OSS	5-10 days OSS	5-10 days OSS
2nd	3 days ISS - 10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

C. Class I Fighting (school police notified): Physical conflict involving two or more participants that does not cause significant physical injury (i.e., stitches, broken bones, unconsciousness or where an ambulance must be called to care for any person) to any person engaged in the physical conflict.

Offense	Elementary School	Middle School	High School
1st	Conference - 2 days OSS	2-5 days OSS	3-5 days OSS
2nd	2 days ISS - 5 days OSS	5-10 days OSS	5-10 days OSS

3rd	3 days ISS - 10 days OSS	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)
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D. Class II Fighting (school police report required): Physical conflict involving two or more participants that causes significant physical injury, as defined above, to any person engaged in the physical conflict.

Offense	Elementary School	Middle School	High School
1st	1 day ISS - 5 days OSS	5-10 days OSS	5-10 days OSS
2nd	3 days ISS - 10 days OSS	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

E. Sexual Assault (school police notified): Sexual contact that is unwanted or unwelcomed. This includes, but not limited to, offensive touching of one's genitalia, breasts, etc.

Offense	Elementary School	Middle School	High School
1st	2 days ISS - 10 days OSS + (up to 180 days OSS or expulsion)	2-10 days OSS + (up to 180 days OSS or expulsion)	2-10 days OSS + (up to 180 days OSS or expulsion)
2nd	5-10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

F. Threatening to Fight (school police notified): Expression of the intent to engage in assaultive behavior toward another, including intimidating behavior or language characterized as bullying.

Offense	Elementary School	Middle School	High School
1st	Conference - 1 day ISS	Conference - 3 days ISS	1 day ISS- 3 days OSS
2nd	1 day ISS - 1 day OSS	1-3 days OSS	3-5 days OSS
3rd	2 days ISS - 5 days OSS	5-10 days OSS	5-10 days OSS

G. Assaultive Behavior Toward School Personnel (school police notified and report at officer discretion): Assaultive behavior toward a District employee whether the conduct occurs on or off District property; threatening to engage in assaultive behavior toward a school District employee whether the conduct occurs on or off District property; or verbal or physical intimidating conduct toward a District employee whether the conduct occurs on or off District property.

Offense	Elementary School	Middle School	High School
1st	3 days ISS - 10 days OSS	10 days OSS + (up to 180 days OSS)	10 days OSS + (up to 180 days OSS or expulsion)

2nd	5-10 days OSS+ (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)
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H. Assaultive Behavior Toward Nonstudents (school police notified and report at officer discretion): Assaultive behavior toward nonstudents including, but not limited to, student teachers, visitors, voters, volunteers, law enforcement personnel; threatening to engage in assaultive behavior toward nonstudents; or verbally or physically intimidating conduct toward nonstudents on District property or at District-sponsored events.

Offense	Elementary School	Middle School	High School
1st	3-10 days OSS	10 days OSS + (up to 180 days OSS)	10 days OSS + (up to 180 days OSS or expulsion)
2nd	10 days OSS+ (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

I. Threats of Violence Toward a Person (school police notified and report at officer discretion): Verbal, written or physical communication of a threat. This may include, but is not limited to, threats to do any of the following:

- To inflict serious physical injury or death;
- To bring a weapon onto District property or the immediate vicinity thereof;
- To possess a weapon while traveling to or from school; or
- To use a weapon upon any person.

Offense	Elementary School	Middle School	High School
1st	2 days ISS - 10 days OSS+ (up to 180 days OSS or expulsion)	2-10 days OSS + (up to 180 days OSS or expulsion)	2-10 days OSS + (up to 180 days OSS or expulsion)
2nd	5-10 days OSS+ (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

I. Threats of Violence Involving Property (school police notified and report at officer discretion): Verbal, written or physical communication of a threat to inflict serious property damage on District property. This may include, but is not limited to, threats to inflict serious damage to District property using any weapon(s).

Offense	Elementary School	Middle School	High School
1st	2 days ISS - 10 days OSS + (up to 180 days OSS or expulsion)	2-10 days OSS + (up to 180 days OSS or expulsion)	2-10 days OSS + (up to 180 days OSS or expulsion)
2nd	5-10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

4. **Technology Misconduct/Unauthorized Use of Technology**: Gaining or attempting to gain unauthorized access to or interfering with a technology system or information, using any type of electronic device without permission, or recording audio or visual information without express permission for educational purposes or in a manner inconsistent with the terms of the Technology Usage Agreement or District rules, including the inappropriate use of AI technology including Chat GPT, etc.. This includes cell phone misuse.

A. Unauthorized Use of a Computer:

- 1) Use of a computer, hand-held device or any computer system to access, without authorization, a database, computer network or computer system owned by the District or an employee of the District;
- 2) Use of a District computer, hand-held device or any computer system to access, without authorization, database, computer network or computer system owned by the District or any other person or entity;
- 3) Use of a computer, hand-held device or any computer system on District property, District transportation, or at a District-related event, to download or review data or other materials from a database, computer network or computer system, with or without authorization, when access or downloading such data is prohibited, is pornographic or advocates violence; or
- 4) Use of a District computer, personal computer, hand-held device or any computer system to do, or attempt to do, any of the following:
 - a. Bypass a District web filter (CIPA filter)
 - b. Install any executable file on a District server or computer
 - c. Access unauthorized files from District servers
 - d. Access a proxy server (anonymizer)
 - e. Obtain and/or store images that, in the opinion of the District, are pornographic (whether or not they are blocked by web filters)
 - f. Download and/or store music and/or movie files on District servers without authorization
 - g. Engage in other activity that is prohibited by the District or the administration of the school

Offense	Elementary School	Middle School	High School
1st	Conference - 5 days ISS	Conference - 5 days OSS	Conference - 5 days OSS
2nd	3 days ISS - 10 days OSS	3-10 days OSS	3-10 days OSS
3rd	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

B. Tampering with Computer Equipment or Data (school police notified):

- 1) Modification or destruction of data or programs that reside or exist internal to a District computer, computer system or computer network;
- 2) Modification or destruction of programs or supporting documentation residing or existing external to a District computer, computer system or network;
- 3) To disclose or take data, programs or supporting documentation that resides or exists internal or external to a District computer, computer system or computer network; or

- 4) ***Entry into a District computer, computer system or computer network to intentionally examine information about another person or entity, in the opinion of the District including, but not limited to:
- Using tools to gain access (e.g., Nwperak, Legion)
 - Privilege escalation and back door tools (e.g., Getadmin, Trojans, Netcat)
 - Enumeration tools to identify hosts and users (e.g., Smurf, Teardrop, Syndrop)
 - Countermeasure tools (e.g., BlackICE, Realsure)
 - Scanning tools (e.g., nmap, udpscan)
 - Any other tools that could be used to bypass District computer or other security systems, in the opinion of the District.

***Explanation of Subsection 4: This subsection contains three qualifying actions on the part of the perpetrator:

- Entry* into a District computer, computer system or computer network. This means to obtain access to the system in question by any means/method.
- ...to *intentionally* examine information. This means that the individual acted with intent.
- ...about *another person or entity*. This means the individual intended to obtain information about another person or entity.
- The subsection then provides examples (but is not limited to them):
 - Using tools to gain access, meaning the individual used software or hardware that assisted in obtaining entry into the system in question.
 - Privilege escalation and back door tools, meaning the individual altered his or her permission settings for the system in question.
 - Enumeration tools to identify hosts and users, meaning the individual sought to obtain a list of systems and/or users.
 - Countermeasure tools, meaning the individual used software or hardware designed to defeat security measures.
 - Scanning tools, meaning the individual used software or hardware designed to gather data about the system in question.
 - Any other tools that could be used to bypass District computer or other security systems, meaning the individual used software or hardware not covered by items 4.a. 4.e. to tamper with computer equipment or data.

Offense	Elementary School	Middle School	High School
1st	3-5 days OSS	5-10 days OSS	5-10 days OSS
2nd	5-10 days OSS	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

C. Class I Inappropriate Use of Electronic Devices: Act of using an electronic device to record, publish or display audio or visual images of faculty, staff or other students in or around school premises in areas where no reasonable expectation of privacy exists, without prior approval of school personnel, and the recorded, published or displayed material depicts things such as, but not limited to: faculty or staff in the classroom; acts of violence; disruptions to the school environment; or other acts prohibited by the District's disciplinary guidelines.

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Offense	Elementary School	Middle School	High School
1st	1 day ISS - 3 days OSS	1 day ISS - 3 days OSS	1 day ISS - 3 days OSS
2nd	3-7 days OSS	3-7 days OSS	3-7 days OSS
3rd	10 days OSS	10 days OSS	10 days OSS

D. Class II Inappropriate Use of Electronic Devices (school police notified): Any use of an electronic device to record, publish or display audio or visual images of faculty, staff, students or other persons when the subject would have a reasonable expectation of privacy is strictly prohibited, regardless of the content of the material. Individuals have a reasonable expectation of privacy, specifically with respect to this policy only, in a restroom or locker room, but other locations may also be subject to the same reasonable expectation of privacy. This policy also applies to areas of the body over which a person has a reasonable expectation of privacy. This policy is applicable to all District locations and facilities and also to extracurricular and District-related activities that are and are not on the premises of the District.

Offense	Elementary School	Middle School	High School
1st	2 days ISS - 10 days OSS + (up to 180 days OSS or expulsion)	2 days ISS - 10 days OSS + (up to 180 days OSS or expulsion)	2 days ISS - 10 days OSS + (up to 180 days OSS or expulsion)

E. Minor Technology Offenses: Inappropriate use of a school computer, personal computer, handheld device or any other computer system or electronic device when the use of the device is for a non-educational purpose and occurs during instructional time. Examples include, but are not limited to: listening to music after being instructed not to do so; using the Internet for non-educational purposes during class time; playing games on a device during instructional time; excessive printing; excessive printing for personal use. Teachers will monitor and document offenses through a system established at the site level.

Offense	Elementary School	Middle School	High School
1st	Conference - Detention	Conference - Detention	Conference - 1 day ISS
2nd	Conference - 1 day ISS	Detention - 1 day ISS	1-2 days ISS
3rd	1-2 days ISS	1-2 days ISS	2 days ISS

F. Inappropriate Cell Phone Electronic Device Use: The use of an electronic communication device such as a cell phone, pager or a similar device will be at site discretion during the school day. Teachers may allow phones for specific instructional purposes. The use of a device will occur if the device is in the on position and/or if voice, text, photo or video messaging takes place during the school day. The District is not responsible for lost, damaged or stolen devices. A cell phone

may be confiscated from a student and taken to the office, due to repeated usage occurrences during school hours or disruption of learning in the classroom. This decision will be made in conjunction with the teacher and administrator. The parent/guardian will be required to pick up the cell phone.

Offense	Elementary School	Middle School	High School
1st	Conference	Conference	Conference - Detention
2nd	Detention - 1-2 days ISS	Detention - 1-3 days ISS	1 day ISS
3rd	Detention - 2-3 days ISS	Detention - 3-5 days ISS	1-2 days ISS
4th	1-2 days ISS	1-2 days ISS	2 days ISS

5. **Defiance of Authority or Disrespect for Authority:** Defiance of authority or disrespect for authority is divided into two categories:

- A. **Defiance of Authority:** Refusal to comply with a reasonable request or direction of school personnel or others in authority where there is no accompanying expression of disrespect for authority.

Offense	Elementary School	Middle School	High School
1st	Conference - 1 day ISS	Conference - 2 days ISS	Conference - 2 days ISS
2nd	Conference - 3 days ISS	2 days ISS - 1 day OSS	2 days ISS - 1 day OSS
3rd	1 day ISS - 2 days OSS	3 days ISS - 3 days OSS	3 days ISS - 3 days OSS
4th	3 days ISS - 3 days OSS	3-5 days OSS	3-5 days OSS
5th	4 days ISS - 10 days OSS	10 days OSS + (up to 180 days OSS or expulsion)	5-10 days OSS + (up to 180 days OSS or expulsion)

- B. **Disrespect for Authority:** Overt conduct that exhibits a lack of proper respect for school personnel or others in authority. Overt conduct includes, but is not limited to: incivility, irreverence, impudence, discourteousness or profanity directed toward any person in authority; or such conduct toward any District employee during or in conjunction with any District-sponsored or District-directed activity either on or off District property.

Offense	Elementary School	Middle School	High School
1st	Conference - 1 day ISS	1 day ISS - 3 days OSS	1 day ISS - 5 days OSS
2nd	Conference - 3 days ISS	3 days ISS - 5 days OSS	1-10 days OSS
3rd	1 day ISS - 2 days OSS	3-10 days OSS*	5-10 days OSS
4th	3 days ISS - 3 days OSS	10 days OSS	10 days OSS + (up to 180 days OSS or expulsion)

5th	4 days ISS - 10 days OSS	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)
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6. **Destruction of Property/Vandalism:** Conduct that destroys, mutilates, vandalizes or defaces objects, buildings, materials or property belonging to the District or District personnel wherever the property is located; or toward property of others that is located on District property. Destruction of property/vandalism is divided into two categories:

- A. **Class I Destruction of Property/Vandalism Offense** (school police notified): Conduct that involves destruction of property/vandalism where the property destroyed/vandalized has a market value, replacement, cleanup or repair cost of less than \$750, in the opinion of the building administrator.

Offense	Elementary School	Middle School	High School
1st	Conference - 1 day ISS + restitution	1 day ISS - 3 days OSS + restitution	1 day ISS - 3 days OSS + restitution
2nd	1 day ISS - 5 days OSS + restitution	4-10 days OSS + restitution	4-10 days OSS + restitution
3rd	3 days ISS - 10 days OSS + restitution	10 days OSS + restitution	10 days OSS + restitution

- B. **Class II Destruction of Property/Vandalism Offense** (school police notified): Conduct that involves destruction of property/vandalism where the property destroyed/vandalized has a market value, replacement, cleanup or repair cost of \$750 or more, in the opinion of the building administrator.

Offense	Elementary School	Middle School	High School
1st	1-5 days OSS + restitution	3-10 days OSS + restitution + (up to 180 days OSS or expulsion)	3-10 days OSS + restitution + (up to 180 days OSS or expulsion)
2nd	5-10 days OSS + restitution	10 days OSS + (up to 180 days OSS or expulsion) + restitution	10 days OSS + (up to 180 days OSS or expulsion) + restitution

7. **Disorderly Conduct:** Disorderly conduct is divided into the following categories:

- A. **Disorderly Conduct Outside the Classroom:** Conduct outside of the classroom that is riotous, intimidating, rowdy, disruptive or unruly including, but not limited to, the use of non-directed profanity, offensive/inappropriate language, or physical contact that does not meet the definition of a fight or assault under other areas of this code. This offense may require administration to notify staff members on a need-to-know basis.

Note: Elementary School - Disorderly conduct could include conduct such as mooning or de-panting. Middle School/High School - For mooning, see Sexual Misconduct A. For de-panting, see Inappropriate Physical Harassment.

Offense	Elementary School	Middle School	High School
1st	Conference - 1 day ISS	Conference - 1 day ISS	Conference - 2 days ISS
2nd	Conference - 3 days ISS	1-3 days ISS	1-3 days ISS
3rd	1 day ISS - 1 day OSS	2-5 days ISS	2 days ISS - 1 day OSS
4th	3 days ISS - 3 days OSS	1-3 days OSS	1-3 days OSS
5th	2-10 days OSS	4-10 days OSS	4-10 days OSS

- B. Disorderly Conduct in the Classroom:** Riotous, intimidating, rowdy, disruptive or unruly conduct that breaks up the order or progress of the educational process in the classroom, the general use of non-directed profanity in the classroom, or physical contact that does not meet the definition of a fight or assault under other areas of this code. This offense may require administration to notify staff members on a need-to-know basis.

Note: Elementary School - Disorderly conduct could include conduct such as mooning or de-panting. Middle School/High School - For mooning, see Sexual Misconduct A. For de-panting, see Inappropriate Physical Harassment.

Offense	Elementary School	Middle School	High School
1st	Conference - 1 day ISS	Conference - 1 day ISS	Conference - 2 days ISS
2nd	Conference - 3 days ISS	1-3 days ISS	1-3 days ISS
3rd	1 day ISS - 1 day OSS	2-5 days ISS	2 days ISS -1 day OSS
4th	3 days ISS - 3 days OSS	1-3 days OSS	1-3 days OSS
5 th	2-10 days OSS	4-10 days OSS	4-10 days OSS

- C. Group Disorderly Conduct** (school police notified): Riotous, intimidating, rowdy, disruptive or unruly conduct that breaks up the order or progress of the educational process or District-sponsored or directed activities, where two or more persons are involved and/or act in concert, including gang-related behavior or attire.

Offense	Elementary School	Middle School	High School
1st	Conference - 10 days OSS	3-10 days OSS + (up to 180 days OSS or expulsion)	3-10 days OSS + (up to 180 days OSS or expulsion)

- D. **Promotion of a Fight** (school police notified and report at officer discretion): Non-physical acts that instigate, encourage or perpetuate, or attempt to instigate, encourage or perpetuate, any acts of assaultive behavior.

Offense	Elementary School	Middle School	High School
1st	Conference - 3 days ISS	Conference - 3 days ISS	Conference - 3 days OSS
2nd	Conference - 1 day OSS	1-3 days OSS	3-5 days OSS
3rd	1 day ISS - 3 days OSS	5-7 days OSS	5-7 days OSS
4th	2 days ISS - 5 days OSS	7-10 days OSS	7-10 days OSS

- E. **Physical Disorderly Conduct** (school police notified): Conduct that is riotous, intimidating, rowdy, disruptive or unruly which is physical in nature but that does not meet the definition of the fighting or assault category within this document.

Offense	Elementary School	Middle School	High School
1st	Conference – 3 days ISS	Conference – 1 day OSS	Conference – 1 day OSS
2nd	Detention – 1 day OSS	1 day ISS – 2 days OSS	1 day ISS – 2 days OSS
3rd	2 days ISS – 2 days OSS	3 days ISS – 3 days OSS	3 days ISS – 3 days OSS

8. **Explosive Devices, Use or Possession of:** Possession or use of explosive devices is divided into two categories:

- A. **Class I Explosive Devices** (school police notified): Possession or use of fireworks that are otherwise legal to possess.

Class I Explosive Devices Possession

Offense	Elementary School	Middle School	High School
1st	Conference - 3 days ISS	Conference - 1 day OSS	Conference - 3 days OSS
2nd	1-5 days OSS	2-5 days OSS	3-10 days OSS
3rd	5-10 days OSS	5-10 days OSS	5-10 days OSS

Class I Explosive Devices Use or Attempted Use

Offense	Elementary School	Middle School	High School
1st	1 day ISS - 10 days OSS	5-10 days OSS	5-10 days OSS
2nd	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

- B. **Class II Explosive Devices** (school police report required): Possession or use of explosives, incendiary devices, bombs or similar devices; possession of materials to manufacture such devices in whole or in part; or possession of instructions or directions for the manufacture of such devices or other explosive devices.

Offense	Elementary School	Middle School	High School
1st	1-10 days OSS	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

9. **Extortion**: Threatening or intimidating any person for the purpose of obtaining money or anything of value.

Offense	Elementary School	Middle School	High School
1st	Conference - 3 days OSS	Conference - 3 days OSS	Conference - 3 days OSS
2nd	1 day ISS - 10 days OSS	4-10 days OSS + (up to 180 days OSS)	4-10 days OSS + (up to 180 days OSS)

10. **Falsification of Information**: Falsification of information or records is divided into two categories:

- A. **Giving False Information/Falsifying School Records**: Falsely altering any record maintained by the District; or filing, processing or using false information with the District with the intent to deceive District personnel.

Offense	Elementary School	Middle School	High School
1st	Conference - 2 days ISS	Conference - 2 days ISS	Conference - 2 days ISS
2nd	1-3 days ISS	2 days ISS - 3 days OSS	2 days ISS - 3 days OSS
3 rd	1-3 days OSS	3-5 days OSS	3-5 days OSS
4th	3-10 days OSS	5-10 days OSS	5-10 days OSS

- B. **Forgery**: Conduct that consists of making and/or using a signed document that purports to have been signed by another.

Offense	Elementary School	Middle School	High School
1st	Conference - 2 days ISS	Conference - 2 days ISS	Conference - 2 days ISS
2nd	2-5 days ISS	2 days ISS - 3 days OSS	2 days ISS - 3 days OSS
3rd	1-3 days OSS	3-5 days OSS	3-5 days OSS
4th	3-10 days OSS	5-10 days OSS	5-11 days OSS

11. **Filing a False Emergency Report**: Knowingly giving false information to any law enforcement officer, school police officer, fire department officer, District employee (or other person who deals with emergencies) that an emergency is occurring or has occurred. Charges

might be filed against students found to be in violation of this disciplinary category. Filing a false emergency report is divided into two categories:

- A. **Class I Filing a False Emergency Report Offense** (*school police notified*): Filing a false emergency report that does not disrupt any educational, extracurricular activity or the school environment such as, but not limited to, a false 911 call.

Offense	Elementary School	Middle School	High School
1st	Conference - 5 days OSS	3 days ISS - 5 days OSS	1-5 days OSS
2nd	3-10 days OSS	6-10 days OSS	5-10 days OSS

- B. **Class II Filing a False Emergency Report Offense** (*school police report required*): Filing a false emergency report that disrupts an education or extracurricular activity or the school environment such as, but not limited to, pulling a fire alarm or making a bomb threat.

Offense	Elementary School	Middle School	High School
1st	Conference - 10 days OSS	10 days OSS	10 days OSS + (up to 180 days OSS or expulsion

12. **Gambling** (school police notified, Promoting Gambling, 1st degree): Betting something of value upon the outcome of a contest, event, assignment, or game of chance.

Offense	Elementary School	Middle School	High School
1st	Conference - 3 days ISS	Conference - 3 days ISS	Conference - 3 days ISS
2nd	3 days ISS - 3 days OSS	3 days ISS - 3 days OSS	3 days ISS - 3 days OSS
3rd	3-10 days OSS	3-10 days OSS	2-10 days OSS

13. **Harassment**: Harassment is generally defined as conduct which violates Board of Education Policy C-130-P, Equal Opportunity and Prohibition Against Discrimination, Harassment, and Retaliation. Harassment is divided into four categories.

- A. **Inappropriate Non-Physical Harassment** (*school police notified*): Harassment that is inappropriate (verbal, written, non-verbal or non-physical) conduct such as, but not limited to, demeaning comments or jokes concerning a person's race, color, religion, sex, national origin or disability or requests for sexual favors, sexual advances or other non-physical conduct of a sexual nature.

Offense	Elementary School	Middle School	High School
1st	Conference - 1 day OSS	Conference - 3 days OSS	Conference - 3 days OSS
2nd	3 days ISS - 3 days OSS	3 days ISS - 5 days OSS	3 days ISS - 5 days OSS

3rd	3-10 days OSS	3-10 days OSS	3-10 days OSS
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B. Inappropriate Physical Harassment (*school police notified*): Harassment that is physical in nature including hazing or physical tormenting of a person because of the persons race, color, religion, sex, national origin or disability; or conduct such as de-panting or sexual advances or other physical conduct of a sexual nature that does not constitute sexual misconduct.

Note: Elementary School: Disorderly conduct or disorderly conduct in the classroom could include conduct such as de-panting.

Offense	Elementary School	Middle School	High School
1st	Conference - 1 day OSS	2 days ISS - 3 days OSS	2 days ISS - 3 days OSS
2nd	1 day OSS - 5 days OSS	3-10 days OSS	3-10 days OSS
3rd	3-10 days OSS	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

C. Bullying (*school police notified*): Intimidation, unwanted aggressive behavior or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; substantially interferes with the educational performance, opportunities, or benefits of any student without exception; or substantially disrupts the orderly operation of the school.

Bullying includes, but is not limited to: physical actions, including violence, gestures, theft or property damage; oral, written or electronic communication, including name-calling, put-downs, extortion or threats; or threats of reprisal or retaliation for reporting such acts. Cyberbullying is a form of bullying committed by transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager.

Offense	Elementary School	Middle School	High School
1st	Conference - 2 days ISS	Conference - 2 days OSS	Conference - 2 days OSS
2nd	2 days ISS - 3 days OSS	3 days ISS - 5 days OSS	3 days ISS - 5 days OSS
3rd	3-10 days OSS	5-10 days OSS + (up to 180 days OSS or expulsion)	5-10 days OSS + (up to 180 days OSS or expulsion)

D. Hazing (*school police notified*): Any activity, on or off District grounds, that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or school-sponsored activity.

Hazing may include those actions that subject a student to extreme mental stress including, but not limited to, sleep deprivation, physical confinement, forced conduct that could result in extreme embarrassment or criminal activity, or other stress-inducing activities. Hazing may also include, but is not limited to: acts of physical brutality; whipping; beating; branding; exposing to the elements; forcing consumption of any food, liquor, drug or other substance; forcing inhalation or ingestion of tobacco products; or any other forced physical activity that could adversely affect the physical health or safety of an individual.

Hazing can occur even when all students involved are willing participants. Hazing does not occur when a student is required to audition or try out for an organization when the criteria are reasonable, approved by the District and legitimately related to the purpose of the organization.

Offense	Elementary School	Middle School	High School
1st	Conference - 3 days OSS	Conference - 3 days OSS	Conference - 3 days OSS
2nd	4 days ISS - 10 days OSS	4-10 days OSS	4-10 days OSS
3rd	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

14. **Sexual Misconduct:** Sexual misconduct is divided into three categories:

- A. **Class I Sexual Misconduct** (school police report required): The exhibition, video, digital or print display of a person's genitals, buttocks or the female breasts. Mooning is considered Class I Sexual Misconduct.

Note: Elementary School Disorderly conduct or disorderly conduct in the classroom could include conduct such as mooning.

Offense	Elementary School	Middle School	High School
1st	Conference - 3 days OSS	1 day ISS - 3 days OSS	1-3 days OSS
2nd	3 days ISS - 5 days OSS	2 days ISS - 5 days OSS	3-5 days OSS
3rd	6-10 days OSS	5-10 days OSS + (up to 180 days OSS or expulsion)	5-10 days OSS + (up to 180 days OSS or expulsion)

- B. **Class II Sexual Misconduct** (school police report required): Conduct that is consensual and of a sexual nature by or between students that involves the intentional physical contact with a person's clothed or unclothed genitals, buttocks or the breasts of a female.

Offense	Elementary School	Middle School	High School
1st	3 days ISS - 5 days OSS	3 days ISS - 5 days OSS	1-5 days OSS
2nd	6-10 days OSS	6-10 days OSS	6-10 days OSS

- C. **Class III Sexual Misconduct** (school police report required): Conduct that is consensual and of a sexual nature by or between students such as sexual intercourse, oral sex or masturbation.

Offense	Elementary School	Middle School	High School
1st	10 days OSS + (up to 180 days OSS to expulsion)	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)

15. **Theft:** Taking property of the District or others. Theft is divided into two categories:

- A. **Class I Theft Offense** (school police notified): Conduct that involves a theft of property that has a market value or replacement cost of less than \$500, in the opinion of the building administration.

Offense	Elementary School	Middle School	High School
1st	Conference - 3 days ISS + restitution	Conference - 3 days ISS + restitution	Conference - 3 days OSS + restitution
2nd	1-5 days ISS + restitution	2-5 days ISS + restitution	2-5 days OSS + restitution
3rd	1-5 days OSS + restitution	1-5 days OSS + restitution	5-10 days OSS + restitution
4th	5-10 days OSS + restitution	6-10 days OSS + restitution	6-10 days OSS+ restitution

- B. **Class II Theft Offense** (school police notified): Conduct that involves a theft of property that has a market value or replacement cost of \$500 or more, in the opinion of the building administration. This offense may require administration to notify staff members on a need-to-know basis.

Offense	Elementary School	Middle School	High School
1st	1 day ISS - 3 days OSS + restitution	3-5 days OSS + restitution	3-5 days OSS + restitution
2nd	3-5 days OSS + restitution	5-10 days OSS + restitution	5-10 days OSS + restitution
3rd	5-10 days OSS + restitution	10 days OSS + restitution + (up to 180 days OSS or expulsion)	10 days OSS + restitution + (up to 180 days OSS or expulsion)

- C. **Receiving Stolen Property** (school police notified): Conduct that involves receiving, retaining or disposing of property of another person for the purpose of, or having the effect of, depriving the person of the property and with the knowledge or belief that the property was stolen.

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Offense	Elementary School	Middle School	High School
1st	1 day ISS - 3 days OSS	1 day ISS - 3 days OSS + restitution	1 day ISS - 3 days OSS + restitution
2nd	3-5 days OSS	3-5 days OSS + restitution	3-5 days OSS + restitution
3rd	5-10 days OSS	6-10 days OSS + restitution	5-10 days OSS + restitution

16. **Tobacco and E-Cigarettes:** Students are prohibited from possessing or using any type of tobacco product, electronic cigarettes or any other electronic vaporizing device while on school property at any time or while attending an off-campus school related activity. The sale or distribution of tobacco and/or e-cigarettes will begin at or be treated as a 2nd offense.

Offense	Elementary School	Middle School	High School
1st	1-3 days ISS	2 days ISS + Student must complete tobacco education module to earn credit for missed work	2 days of ISS + student must complete tobacco education module to earn credit for missed work
2nd	4 days ISS - 1 day OSS	4 days ISS + student must complete tobacco education assignment provided by site administration to earn credit for missed work	4 days ISS + student must complete tobacco education assignment provided by site administration to earn credit for missed work
3rd	2 days OSS - 10 days OSS	2 days OSS + student must complete tobacco education assignment provided by site administration to earn credit for missed work	2 days OSS + student must complete tobacco education assignment provided by site administration to earn credit for missed work
4 th	4-10 days OSS	4 days OSS + student must complete tobacco education assignment provided by site administration to earn credit for missed work	4 days OSS + student must complete tobacco education assignment provided by site administration to earn credit for missed work
5th	4-10 +days OSS	6 – 10 days OSS + 180 days OSS + student must complete tobacco education assignment provided by site administration to earn credit for missed work	6 – 10 days OSS + up to 180 days OSS + student must complete tobacco education assignment provided by site administration to earn credit for missed work

17. **Truancy:** Intentionally failing or refusing to attend or removing oneself from attending class or other scheduled school activities where attendance is mandatory, including cutting class and leaving campus without permission.

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Offense	Elementary School	Middle School	High School
1st	Conference - 1 day ISS	Conference - 1 day ISS	Conference - 1 day ISS
2nd	Conference - 2 days ISS	Detention - 2 days ISS	Detention - 2 days ISS
3rd	Conference - 3 days ISS	1-3 days ISS	1-3 days ISS
4th	Conference - 4 days ISS	3-5 days ISS	3-5 days ISS

18. **Weapons and Firearms**(school police notified): Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in § 571.010, RSMo, or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2). Other weapons are prohibited. Other weapons are defined as a device readily capable of lethal use, or device designed to mimic a weapon. Other weapons include, mace spray, any knife, regardless of blade length; and items customarily used, or which can be used, to inflict injury upon another person or property. Possession or use of ammunition, a component of ammunition or a weapon, weapon accessories, or tactical gear.

A. Possession:

Offense	Elementary School	Middle School	High School
1st	2 days ISS - 10 days OSS + (up to 180 days OSS or expulsion)	2 - 10 days OSS + (up to 180 days OSS or expulsion)	2 - 10 days OSS + (up to 180 days OSS or expulsion)

B. Use:

Offense	Elementary School	Middle School	High School
1st	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS or expulsion)	10 days OSS + (up to 180 days OSS to expulsion)

19. **Bus Safety Violations:** Failure to comply with the bus rules and regulations may result in the removal of a student for the remainder of the school year. If an offense committed on the bus results in additional disciplinary consequences at school, student may be removed from the bus for the duration of the disciplinary consequences. Use of technology while on the school bus in an inappropriate manner is prohibited. Students who do not abide by this rule will be removed from the bus.

Offense	Elementary School	Middle School	High School
1st	Conference - Removal from the bus for 1 day and/or detention	Conference - Removal from the bus for 1 day and/or detention	Conference - Removal from the bus for 1 day and/or 1 day ISS
2nd	Removal from the bus for 1-3 days and/or 1 day ISS	Removal from the bus for 1-3 days and/or 1-3 days ISS	Removal from the bus for 1-3 days and/or 1-3 days ISS
3rd		Removal from the bus for 3-5 days	Removal from the bus for 3-5 days

	Removal from the bus for 3-5 days and/or 1-3 days ISS		
4th	Removal from the bus for 5-7 days	Removal from the bus for 5-7 days	Removal from the bus for 5-7 days
5th	Removal from the bus for 10 days to permanent removal	Removal from the bus for 10 days to permanent removal	Removal from the bus for 10 days to permanent removal

20. **Auto Violations** (High School Only *school police report not required*): Discourteous or unsafe driving on or around District property, unregistered parking, failure to move vehicles at the request of school officials, failure to follow directions given by school officials or failure to follow established rules for parking or driving on District property. Any visual display of materials that are disruptive to the educational process will not be permitted.

Offense	Elementary School	Middle School	High School
1st	N/A	N/A	Conference – 2 week parking suspension
2nd	N/A	N/A	2-4 week parking suspension
3rd	N/A	N/A	Parking privileges revoked for remainder of semester or school year

21. **Tardies**

Offense	Elementary School	Middle School	High School
All	Consequences determined by site	Consequences determined by site	Consequences determined by site

22. **Academic Dishonesty**

Offense	Elementary School	Middle School	High School
All	Consequences determined by site	Consequences determined by site	Consequences determined by site

23. **Out-Of-Assigned Area**

Offense	Elementary School	Middle School	High School
1st	Conference - 1 day ISS	Conference - 1 day ISS	Conference - 1 day ISS
2nd	Conference - 3 days ISS	Conference - 3 days ISS	Conference - 3 days ISS
3rd	1 day ISS - 1 day OSS	1 day ISS - 1 day OSS	1 day ISS - 1 day OSS

4th	3 days ISS - 3 days OSS	3 days ISS - 3 days OSS	3 days ISS - 3 days OSS
5th	4-10 days OSS	4-10 days OSS	4-10 days OSS

24. Inappropriate Apparel

Offense	Elementary School	Middle School	High School
1st	Conference	Conference - 1 day ISS	Conference- 1 day ISS
2nd	Detention - 1 day ISS	1 day ISS	1 day ISS

25. Inappropriate Language

Offense	Elementary School	Middle School	High School
1st	Conference - 1 day ISS	Conference - 1 day ISS	Conference - 1 day ISS
2nd	Conference - 3 days ISS	Conference - 3 days ISS	Conference - 3 days ISS
3rd	1 day ISS - 1 day OSS	1 day ISS - 1 day OSS	1 day ISS - 1 day OSS
4th	3 days ISS - 3 days OSS	3 days ISS - 3 days OSS	3 days ISS - 3 days OSS
5th	4-10 days OSS	4-10 days OSS	4-10 days OSS

26. Failure to Serve Detention

Offense	Elementary School	Middle School	High School
1st	Conference - 1 day ISS	Conference - 1 day ISS	Conference - 1 day ISS
2nd	Conference - 3 days ISS	Conference - 3 days ISS	Conference - 3 days ISS
3rd	1 day ISS - 1 day OSS	1 day ISS - 1 day OSS	1 day ISS - 1 day OSS
4th	3 days ISS - 3 days OSS	3 days ISS - 3 days OSS	3 days ISS - 3 days OSS
5th	4-10 days OSS	4-10 days OSS	4-10 days OSS

27. Gang/Secret Organizations - Related Behavior/Attire (school police notified):

Offense	Elementary School	Middle School	High School
1st	Conference - 3 days OSS	Conference - 3 days OSS	Conference - 3 days OSS
2nd	3-10 days OSS	3-10 days OSS	3-10 days OSS
3rd	10 days OSS	10 days OSS	10 days OSS

28. Inappropriate Items: Inappropriate items are items that disrupt the educational process of others. Any items brought onto school property that create a distraction to the school environment or present the likelihood of a disruption, especially items that could be a danger to any student or staff member, may be confiscated and require a parent or guardian to pick up the item.

Offense	Elementary School	Middle School	High School
1st	Conference - 1 day ISS	Conference - 1 day ISS	Conference - 1 day ISS
2nd	Conference - 2 days ISS	Detention - 2 days ISS	Detention - 2 days ISS
3rd	2 days ISS - 1 day OSS	2 days ISS - 1 day OSS	2 days ISS - 1 day OSS

STRIPES 360 Discipline Scope and Sequence Behavior and Incident Guidelines S-170-S

Each incident will be documented at Site Level and submitted to the Director of STRIPES 360. The office of STRIPES 360 will maintain records of scope and sequence of incidents.

Level 1 Behaviors

- **Defiance-** includes statements such as “I don’t want to do this”, “I’m not going to do this”, “You can’t make me”. Voice exceeds normal conversational volume and tone. This includes yelling, screaming, and crying and increases in volume and pitch as intensity of the behaviors increase.
- **Property destruction-** VALUE each item or total replacement value not to exceed \$10 (greater value will result in a higher Behavior Level): damaging property through misuse; tearing apart items; drawing on walls or other parts of the school; using items for purposes other than their intended use (i.e. throwing items, hitting items, etc.); excludes throwing items at others.
- **Theft-** VALUE each item or total replacement value of items stolen not to exceed \$10.
- **Disorderly Conduct** - the general use of non-directed profanity or physical contact (which does not meet the definition of fight or assault) such as mooning, kissing or de-panting.
- **Disrespect for Authority-** incivility, irreverence, impudence, discourteousness, or profanity directed toward any person in authority (includes arguing).
- **Physical Disorderly Conduct-** riotous, intimidating, rowdy, disruptive or unruly conduct that is physical in nature but does not meet the definition of fighting or assault (no intent to harm).

Offense	Consequence
1 st	Conference with student & inform parent/guardian
2 nd	Conference with student & time out and inform parent/guardian
3 rd	Conference with student & face to face conference with parent/guardian
4 th	Conference with student & parent/guardian. Out one - three full days of programming. (May be implemented multiple times at discretion of Director)
5 th	Persistent offenses without resolution (consequence #4 implemented 3 or more times without change in behavior). Conference with student & parent/guardian and Removal from program*

Level 2 Behaviors

- **Assaultive Behavior-** intentional or reckless behavior toward a person who does not indicate a desire to fight and does not engage in such conduct (i.e. pinching, pushing, slapping, kicking, scratching, pulling hair, head-butting, tackling, throwing items directed at others, or otherwise harming another person resulting in no visible bodily damage).
- **Attempted Elopement-** leaving the designated area without prior permission but returns within 5 minutes with verbal prompts from staff (staff is following and maintaining line of sight).
- **Fighting-** physical conflict involving two or more participants that does not cause significant physical injury (i.e. stitches, broken bones, unconsciousness) to any person engaged in the physical conflict.
- **Verbal threats-** vocal statements threatening to harm others or to elope unaccompanied by action, i.e. “I’m going to hit you!”, “I’m going to stab you through the heart”, “I’m going to leave if you don’t give me that!” “I’m going to kill myself”.
- **Property destruction-** VALUE each item or total replacement value not to exceed \$100 (greater value will result in a higher Behavior Level): damaging property through misuse; tearing apart items; drawing on walls or other parts of the school; using items for purposes other than their intended use (i.e. throwing items, hitting items, etc.); excludes throwing items at others.
- **Spitting-** includes projecting saliva in the direction of another individual.
- **Theft-** VALUE each item or total replacement value of items stolen not to exceed \$100.

Offense	Consequence
1 st	Conference with student & restitution enacted
2 nd	Conference with student & face to face conference with parent/guardian. Restitution enacted.
3 rd	Conference with student & parent/guardian. Out one - three full days of programming. (May be implemented multiple times at discretion of Director)
4 th	Persistent offenses without resolution (consequence #3 implemented up to three times without change in behavior). Conference with student & parent/guardian and Removal from program*. Restitution enacted.

Level 3 Behaviors

- **Assaultive Behavior-** intentional or reckless behavior toward a person who does not indicate a desire to fight and does not engage in such conduct (i.e. biting, pushing, punching, kicking, scratching, choking, pulling hair, head- butting, throwing items directed at others, or otherwise harming another person resulting in visible bodily damage such as bleeding or bruising or first aid required.)
- **Bullying-** intimidation, unwanted aggressive behavior or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property. Includes but is not limited to physical actions; oral, written or electronic communication; or threats of reprisal or retaliation for reporting such acts.
- **Elopement-** leaving the school building (or other designated area) without both prior permission and supervision from staff, returning only with assistance from staff.
- **Fighting-** physical conflict involving two or more participants that causes significant physical injury (i.e. stitches, broken bones, unconsciousness) to any person engaged in the physical conflict.
- **Property destruction-** VALUE each item or total replacement value exceeds \$100: damaging property through misuse; tearing apart items; drawing on walls or other parts of the school; using items for purposes other than their intended use (i.e. throwing items, hitting items, etc.); excludes throwing items at others.
- **Theft-** VALUE each item or total replacement value of items stolen exceeds \$100
- **Inappropriate Physical Harassment-** harassment which is physical in nature including physical tormenting of a person because of the person's race, sex, disability etc. or other physical conduct of a sexual nature which does not constitute sexual misconduct.
- **Inappropriate Non-Physical Harassment-** harassment which is inappropriate verbal, written or non-verbal, non-physical conduct such as demeaning comments or jokes concerning a person's race, sex, disability etc. or requests for sexual favors, advances or other non-physical conduct of a sexual nature.

Offense	Consequence
1 st	Conference with student & inform parent/guardian Parent sign off stating understanding of scope and consequences
2 nd	Conference with student & parent/guardian. Out one - three full days of programming. Parent sign off stating understanding of scope and consequences
3 rd	Conference with student & parent/guardian and Removal from program*

*Removal from program occurs when: A student demonstrates an inability to benefit from the care offered by the childcare provider or whose behavior is detrimental to the other children (Department of Health and Senior Services/Daycare Licensing Rule 19)

NOTE: Students dismissed on any level behaviors may not re-enroll for ANY STRIPES 360 programming for a minimum of one calendar year from the date of dismissal. If a parent desires to re-enroll their student prior to the one calendar year date a written request from parent/guardian must be submitted to the Director of STRIPES 360. A meeting with parent/guardian and Director of STRIPES 360 will then be scheduled to discuss the possibility of re-enrollment. NOTE: A meeting with the Director does not guarantee re-enrollment will be allowed.

Events that are considered District Policy violations may result in consequences up to and including immediate dismissal.

Early Childhood Center Preschool Program Discipline Scope and Sequence S-170-S

Each incident will be documented at the classroom level and submitted to the Director of Early Childhood. The Early Childhood office will maintain records of incidents.

Behaviors are categorized as Level 1, 2, or 3 depending on the severity of the incident.

Level 1 Behaviors (teacher will document behaviors)

- **Verbal refusals:** Voice exceeds normal conversational volume and tone. This includes yelling, screaming, and crying and increases in volume and pitch as intensity of behaviors increase.
- **Property destruction:** total replacement value not to exceed \$10. Damaging property through misuse; tearing apart items; drawing on walls or other parts of the school; using items for purposes other than their intended use (i.e. throwing items, hitting items, etc.)
- **Disorderly Conduct (first step of physical aggression)-** non-directed profanity, offensive/inappropriate language, or physical contact (which does not meet the definition of physical aggression or harassment)
- **Disrespect for Authority-**incivility, irreverence, impudence, discourteousness, or profanity directed toward any person in authority

Offense	Consequence
1st & 2nd	Conference with student & inform parent/guardian
3rd	Conference with student & inform parent/guardian Plan developed to support student.
4th	Conference with student & inform parent/guardian Review/revise plan-take to CARE Team
5th & 6th	Conference with student & face to face conference with parent/guardian Plan Developed with parent/guardian
7th	Conference with parent/guardian face to face. Out one full day of program. (May be implemented multiple times at discretion of Director) Plan revisited/revise with parent/guardian with sign off understanding of discipline scope and sequence and agreement with plan
8th	Persistent offenses without resolution (consequence #7 may be implemented multiple times at the discretion of the Director). Conference with parent/guardian and removal from program*

*Removal from program occurs when: A student demonstrates an inability to benefit from the care offered by the childcare provider or whose behavior is detrimental to the other children.

Level 2 Behaviors **Teacher will notify Director.**

- **Physical aggression (mild)**- pinching, pushing, slapping, biting, kicking, scratching, pulling hair, head-butting, throwing items directed at others, or otherwise harming another person (or self) resulting in no visible bodily damage (i.e. redness, bleeding, bruising, etc.) or first aid required. Includes two-sided fighting or one-sided bullying.
- **Verbal aggression**-vocal noises not emitted at a polite, conversational volume and tone, including screaming and yelling, direct use of profanity; arguing
- **Verbal threats**-vocal statements threatening to harm others or to elope unaccompanied by action
- **Property destruction**- total replacement value not to exceed \$100. Damaging property through misuse; tearing apart items; drawing on walls or other parts of the school; using items for purposes other than their intended use (i.e. throwing items, hitting items, etc.)
- **Spitting**-includes projecting saliva in the direction of another individual.

Offense	Consequence
1st & 2nd	Conference with student & inform parent/guardian
3rd	Conference with student & inform parent/guardian Plan developed with CARE Team to support student.
4th & 5th	Conference with student & face-to-face conference with parent/guardian Plan Developed with parent/guardian
6 th	Conference with parent/guardian face to face. Out one - three full days of program. (May be implemented multiple times at discretion of Director) Plan revisited/revised with parent/guardian with sign off understanding of discipline scope and sequence and agreement with plan
7 th	Persistent offenses without resolution. Conference with parent/guardian and removal from program*

*Removal from program occurs when: A student demonstrates an inability to benefit from the care offered by the childcare provider or whose behavior is detrimental to the other children.

Level 3 Behaviors **Teacher will Contact Director Immediately.**

- **Elopement**-Leaving the school designated area without both prior permission and supervision from staff.
- **Physical aggression**-Hitting (closed fist), pinching, biting, pushing, punching, slapping, kicking, scratching, pulling hair, head-butting, throwing items directed at others, or otherwise harming another person (or self) resulting in visible bodily damage (i.e. redness,

bleeding, bruising, etc.) or first aid required. Includes two-sided fighting or one-sided bullying. Nurse to be contacted.

- **Property destruction-** Total replacement value exceeds \$100. Damaging property through misuse; tearing apart items; drawing on walls or other parts of the school; using items for purposes other than their intended use (i.e. throwing items, hitting items, etc.)
- **Physical/Sexual Misconduct-** Intentional physical contact with a person's clothed or unclothed genitals, buttocks, or breasts of a female
- **Inappropriate Physical or Non-Physical Harassment-** Harassment which is physical, non-verbal, or verbal in nature including tormenting of a person because of the person's race, sex, disability etc. or other physical, non-verbal, or verbal conduct of a sexual nature which does not constitute sexual misconduct

Offense	Consequence
1st	Removal from classroom, conference with student & inform parent/guardian Plan developed by CARE Team to support student
2nd & 3rd	Conference with student & face-to-face conference with parent/guardian Out one-three full days of program. (May be implemented additional times at discretion of Director) CARE Team Plan reviewed/revised Plan Developed with parent/guardian with sign off understanding of discipline scope and sequence and agreement with plan
4th	Persistent offenses without resolution Conference with parent/guardian and removal from program*

*Removal from program occurs when: "A student demonstrates an inability to benefit from the care offered by the childcare provider or whose behavior is detrimental to the other children

NOTE: Students dismissed may not re-enroll in Preschool programming without going through the following process:

- 1) A written request from parent/guardian must be submitted to the Director of Early Childhood
- 2) A meeting with parent/guardian and Director will then be scheduled to discuss the possibility of re-enrollment.
NOTE: A meeting with the Director does not guarantee re-enrollment will be allowed.

3) If re-enrollment is allowed, a plan will be developed with parent/guardian with sign off indicating understanding of the plan.

Events that are considered District Policy violations may result in consequences up to and including immediate dismissal.